

MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS

Date of Meeting: April 27, 2017
Date of Transcription: May 12, 2017
Transcribed by: Rebecca Benitez-Figueroa

1. MEETING TO ORDER

The meeting was called to order by Chairman Giberti at 6:30 pm

Chairman Giberti appointed Commissioner Peter G. Dunlop as Clerk, pro temp.

2. ROLL CALL

Sewer Commissioners Present: James R. Giberti
Malcolm R. White
Peter G. Dunlop

Sewer Commissioners absent: Susan J. Sweeney
Donna M. Bronk

Also present: Guy Campinha, Sewer Superintendent

3. APPROVAL OF MEETING MINUTES

a) March 9, 2017

MOTION: Commissioner Dunlop moved to accept the meeting minutes of March 9, 2017 as written.
Commissioner White seconded.

VOTE: 3-0-0 (Unanimous)

b) March 23, 2017

MOTION: Commissioner White moved to accept the meeting minutes of March 23, 2017 as written.
Commissioner Dunlop seconded.

VOTE: 3-0-0 (Unanimous)

4. CITIZENS PARTICIPATION

Present: Sandy Slavin

Ms. Slavin questioned the number of people not hooked up to sewer on closed projects. Ms. Slavin expressed the unfairness of those not connected to sewer while others have complied with the requirement of connection. She questioned what the Sewer Commissioners are doing to resolve this issue. Chairman Giberti stated that the Board had discussed this in the past and the issue is enforcement. Chairman Giberti stated that he will bring the matter of enforcement with Town Counsel. Brief discussion ensued.

5. SEWER BUSINESS

a) Abatements

1. 348 Main St. - Account No. 737477, Map 47, Lot 1087B

SEWER COMMISSIONERS MEETING MINUTES - 4/27/2017 (CONT'D)

Chairman Giberti placed this abatement application on hold pending follow up with applicant's meeting with Mr. Campinha

2. 13 Crocker Ave. – Account No. 738506, Map 50A, Lot 328

MOTION: Commissioner Dunlop move to grant an abatement for sewer usage billing for 13 Crocker Avenue, Account No. 738506 in the amount of \$248.35 for FY17 1st half sewer usage billing and \$298 for FY17 2nd half sewer usage billing for a total of \$546.35. The water to property has been off for over a year. Commissioner White seconded.

VOTE: 3-0-0 (Unanimous)

3. 37 South Blvd. – Account No. 735165, Map 1, Lot 20

The Board agreed unanimously to grant an abatement for sewer usage billing for 37 South Blvd, Account No. 735165 in the amount of \$546.34 (FY17 1st half sewer usage billing = \$248.35 and FY17 2nd half sewer usage billing = \$297.77)

NOTE: No motion or vote recorded.

4. 25 McKinley St – Account No. 792802, Map 53, Lot 121

Chairman Giberti placed this abatement application on hold pending additional research and information regarding capping of sewer line.

5. 78 High St. – Account No. 737346, Map 47, Lot 1030

MOTION: Commissioner Dunlop move to deny the abatement application for 78 High St., Account No. 737346 as there is no policy for sewer usage billing based on water usage. Commissioner White seconded.

VOTE: 3-0-0 (Unanimous)

6. 86 High St. – Account No. 737347, Map 47, Lot 1028

MOTION: Commissioner Dunlop move to deny the abatement application for 86 High St., Account No. 737347 as there is no policy for sewer usage billing based on water usage. Commissioner White seconded.

VOTE: 3-0-0 (Unanimous)

7. 348 Main St. – Account No. 737475, Map 47, Lot 1087B

Mr. Campinha recommended that an abatement for \$596.00 be granted as the building has been torn down. The abatement is for 1 full year, in accordance with past practice.

The Board agreed unanimously to grant an abatement for sewer usage billing for 348 Main St. , Account No. 737475 in the amount of \$596.00 (FY17 1st half sewer usage billing = \$298.00 and FY17 2nd half sewer usage billing = \$298.00)

NOTE: No motion or vote recorded

Notation: The account was only billed for FY17 2nd half. The account was billed in error for the 2nd half of FY17 only.

8. 2421 Cranberry Hwy, - Account No. 793142, Map 85, Lot 10053A1

Mr. Campinha recommended an abatement be granted in the amount of \$1,192.00 for Account No. 793142 as this was a duplicate bill.

The Board agreed unanimously to grant an abatement for sewer usage billing for 2421 Cranberry Hwy, Account No. 793142 in the amount of \$1,192.00 as recommended.

NOTE: No motion or vote recorded

SEWER COMMISSIONERS MEETING MINUTES - 4/27/2017 (CONT'D)

b) Status report on CZM meeting

Mr. Campinha recommended that this be put on the next agenda for a full explanation from GHD on the resiliency program for the pump stations. The project to be completed by the end of May. The item to be placed on the next meeting of the Board of Sewer Commissioners.

c) Vote on Omitted Sewer Usage Commitment for 2nd Half of FY17

The Board agreed unanimously to approve the FY17 2nd half Sewer Usage Omitted Commitment in the amount of \$496.68 as recommended by Mr. Campinha.

NOTE: No motion or vote recorded

6. SEWER SUPERINTENDENT'S REPORT

a) Announcement regarding grinder pumps

Mr. Campinha announced that property owners with grinder pumps need to contact the sewer plant in the case of an emergency power outage. Sewer plant staff will bring generators to the property to power up the units, thereby allowing the homeowner the use of his bathroom during such power outages.

b) Assessment of penalty – 2 Sixth Ave

Mr. Campinha stated that he, in accordance with the Town By-law, wants to assess the licensed drainlayer a \$200 penalty for sewer tie-in at property at 2 Sixth Ave without the necessary permit. Brief discussion ensued.

MOTION: Commissioner White moved to allow the assessment of a \$200.00 fine to the licensed drainlayer for failure of obtaining the necessary permits before connection of 2 Sixth Ave property to town sewer. Commissioner Dunlop seconded.

VOTE: 3-0-0 (Unanimous)

c) Minot Avenue – sewer tie in

Mr. Campinha explained that the project for the 3 duplex units on Minot Ave is getting ready to proceed. Mr. Campinha would like the developer to have a bond for \$5,000,000 in case of breakage or damage to the force main pipe and the necessity of having the need to by-pass the breakage. The cost of repair to be also paid the bond. Final figures to be presented to the Board before sending notification to the developer.

d) Policy for treatment plant staffing

Mr. Campinha explained the need to adopt a policy or guidelines for staffing at the treatment plant in accordance with 314CMR.1204(4). Lengthy discussion ensued. Commissioner White stated that he would support adopting the guidelines from the State and handle additional staffing as needed.

e) Rental agreement for office trailer.

Mr. Campinha requested the Board to sign the contract approval form for the rental of the single trailer – replacing the 2 separate trailers. The new trailer consists of 2 offices, a conference/training room and bathroom for a rental price of \$600.00 per month.

ACTION TAKEN: The Sewer Commissioners signed the contract approval form.

f) Kinsman Electrical contract

Mr. Campinha requested approval of the renewal agreement with Kinsman Electrical that was previously sent to the Board.

g) FY18 Budget Review

Mr. Campinha stated that the budget had been approved by Town Meeting and he wanted the Board to know of the changed. Due to lack of quorums at Sewer Commissioners' meeting prior to Town Meeting, the budget had been sent to the Board for their information.

SEWER COMMISSIONERS MEETING MINUTES - 4/27/2017 (CONT'D)

h) Washington, DC seminar

Mr. Campinha briefly edified the Sewer Commissioners of the seminar that he had attended and that the area of liability and contingency of contracts was an area that was of enlightening. Also the issue of dealing with asbestos piping was a major concern all over the country.

i) 7 Seventeenth Ave -- sewer tie in

Mr. Campinha stated there is no lateral for the tie in. The options are that the property owner put in the lateral and the Town reimburses him or WPCF install the lateral. He feels the best option would be for the Town to install the lateral to the property line. Mr. Campinha would research cost. The Board supports the option of the Town installing the lateral.

j) Wareham Market Place

Mr. Campinha reported that the lot has been cleared for the Aldi Market and Auto Zone stores. Once the occupancy permit is issued, they will be charged \$5.00/gal of flow for I&I. Fees for plan review, permits and \$10,000 per agreement to be paid in advance.

k) Ragging issue in sewer line

Mr. Campinha complimented Mr. Roche and Mr. Grant for their diligence in trying to locate a problem as to why a pump was constantly clogging. They discovered the issue of baby wipes coming from a specific home. The owner was educated on the problem of flushing baby wipes and assured the men that he would discontinue flushing the baby wipes. Also discovered was the amount of water coming from the house due to a leaking toilet. It was a positive exchange and opportunity to educate the public.

7. UNFINISHED BUSINESS AND GENERAL ORDERS (Unanticipated Items)

a) Policy Updates

Postponed until next meeting.

b) Consolidation of Policies

Postponed until next meeting

c) Discussion regarding Wareham Water District

Chairman Giberti to attend future meeting of the Wareham Water District.

8. NEW BUSINESS

a) Discussion of Weston & Sampson's pump station evaluation report

Chairman Giberti stated the report is based on estimated costs for all

9. LIAISON REPORTS

(none)

10. NEXT MEETING DATE AND TIME

The next scheduled meeting dates May 18, 2017 and (tentative) June 1, 2017 at 6:30 p.m.

11. ADJOURNMENT

MOTION: Commissioner Whittemore moved to adjourn. Commissioner Dunlop seconded.

VOTE: 3-0-0 (Unanimous)

SEWER COMMISSIONERS MEETING MINUTES - 4/27/2017 (CONT'D)

Respectfully submitted,

Rebecca Benitez-Figueroa

Department Assistant

Attest:


Peter G. Dunlop, Clerk pro temp

BOARD OF SEWER COMMISSIONERS

Date Signed: 7/13/2017

Date sent to the Town Clerk: 7/17/2017