

MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS

Date of Meeting: October 12, 2017
Date of Transcription: October 23, 2017
Transcribed by: Rebecca Benitez-Figueroa

1. MEETING TO ORDER

The meeting was called to order by Chairman Giberti at 6:30 pm

Chairman Giberti appointed Commissioner Peter G. Dunlop as Clerk, pro temp.

2. ROLL CALL

Sewer Commissioners Present: James R. Giberti
Donna M. Bronk
Malcolm R. White
Peter G. Dunlop

Sewer Commissioners absent: Susan J. Sweeney

Also present: Guy Campinha, Sewer Superintendent

3. APPROVAL OF MEETING MINUTES

a) September 28, 2017

MOTION: Commissioner Bronk moved to accept the meeting minutes of September 28, 2017 as written. Commissioner Dunlop seconded.

VOTE: 4-0-0(Unanimous)

4. SEWER BUSINESS

1. Abatements

a) 21 Mark's Cove – Account No. 792976 – Map 52, Lot D8

MOTION: Commissioner Bronk moved to grant an abatement for sewer usage billing for 21 Mark's Cove Rd, Account No. 792976 in the amount of \$298.00 for 1st half of FY18 Sewer Usage billing and \$298.00 for 2nd half FY17 Sewer Usage Billing for a total of \$596.00 as recommended. Commissioner Dunlop seconded

VOTE: 4-0-0 (Unanimous)

5. SEWER SUPERINTENDENT'S REPORT

a) Camering of sewer line

Mr. Campinha reported that the camering of a 21" concrete pipe has been completed beginning at Narrows pump station, along Merchants way, by the fire station to Main St, left on Sawyer St, left on High St. to the manhole fed by the force main by Kennedy pump station. Then continues along Viking Dr, through the marsh and mobile home park and partially down Swifts Beach Rd. The last 2200 ft revealed cracks, holes, leaks and manhole leaks. Approximate cost of \$395 per ft

SEWER COMMISSIONERS MEETING MINUTES - 9/28/2017 (CONT'D)

for 2.6 miles Brief discussion ensued as to funding – borrow, in house funding, retained earnings or budget.

6. UNFINISHED BUSINESS AND GENERAL ORDERS (Unanticipated Items)

a) Tighe & Bond status

Chairman Giberti questioned the current status. Mr. Campinha responded no progress pending inter municipal agreement with the Water districts. A new contract with Tighe & Bond may be needed.

b) Bourne IMA

Chairman Giberti requested a list of suggested changes to Bourne IMA to be discussed at next meeting.

c) 3252 Cranberry Hwy – Offer to first refusal

Chairman Giberti questioned the status on this subject. Mr. Campinha stated that he had not spoken with the Town Administrator recently. Waiting on Town Administrator regarding having the property appraised. Brief discussion ensued.

d) Policy revision

New policy #25 replaces policy numbers 1, 3, 7, 8, 9, 10, 14 and 16.

MOTION: Commissioner Bronk moved that the Board adopt new policy #25 – Gravity Sewer Connection Fees and Applications which replaces policy numbers 1, 3, 7, 8, 9, 10, 14 and 16. Commissioner White seconded.

VOTE: 4-0-0 (Unanimous)

7. NEW BUSINESS

a) Agreements for approval

1) GHD – Final Design for Three Priority Pump Stations

Brief discussion ensued regarding WPCF's share of the cost of the agreement. Mr. Campinha explained 25% of the total cost of the project (approximately \$32,700) would be WPCF's share

MOTION: Commissioner Bronk moved that the Board sign the Contract Policy form for GHD for final design for three priority pump stations at a cost not to exceed \$32,700. Commissioner Dunlop seconded.

VOTE: 4-0-0 (Unanimous)

8. NEXT MEETING DATE AND TIME

The next scheduled meeting date October 26, 2017 at 6:30 p.m.

9. ADJOURNMENT

MOTION: Commissioner Bronk moved to adjourn. Commissioner Dunlop seconded.

VOTE: 4-0-0 (Unanimous)

SEWER COMMISSIONERS MEETING MINUTES - 9/28/2017 (CONT'D)

Respectfully submitted,

Rebecca Benitez-Figueroa

Department Assistant

Attest:



Peter G. Dunlop, Clerk pro temp

BOARD OF SEWER COMMISSIONERS

Date Signed: 11/30/2017

Date sent to the Town Clerk 12/7/2017

(BKK 11/1/17)