

## **MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS**

Date of Meeting: October 26, 2017  
Date of Transcription: November 6, 2017  
Transcribed by: Rebecca Benitez-Figueroa

### **1. MEETING TO ORDER**

The meeting was called to order by Chairman Giberti at 6:39 pm

Chairman Giberti appointed Commissioner Donna M. Bronk as Clerk, pro temp.

### **2. ROLL CALL**

Sewer Commissioners Present: James R. Giberti  
Donna M. Bronk  
Malcolm R. White

Sewer Commissioners absent: Susan J. Sweeney  
Peter G. Dunlop

Also present: Guy Campinha, Sewer Superintendent

### **3. APPROVAL OF MEETING MINUTES**

a) October 12, 2017

**MOTION:** Commissioner Bronk moved to accept the meeting minutes of October 12 2017 as written. Commissioner White seconded.

**VOTE: 3-0-0(Unanimous)**

### **4. CITIZENS PARTICIPATION**

Present before the Board: Joseph Mulkern of 20 Wychunas Ave

### **5. SEWER BUSINESS**

#### **1. Abatements**

a) 53 Main St., Unit 218 –Account No. 737317 – Map 46, Lot BL218

**MOTION:** Commissioner Bronk moved to deny an application for abatement for 53 Main St., Unit 218, Account No. 737317 as recommended by WPCF Superintendent as the application was received after the filing deadline  
Commissioner White seconded.

**VOTE: 3-0-0 (Unanimous)**

### **6. SEWER SUPERINTENDENT'S REPORT**

#### **1) Grinder pumps maintenance agreements**

Mr. Campinha explained that letters were sent to residential and commercial property owners with grinder pumps requesting copies of their 2017 maintenance agreements. According to the

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policy, the maintenance agreements are to be recorded in the Plymouth County Registry of Deeds. Mr. Campinha stated that he would review the policy and propose a revision to the Board for their review.

### 2) Generator Bid results

Mr. Campinha reported the results of the generator bids with prices ranging from \$99,000 up. The pump station generators to be replaced are Dick's Pond, Hill St. and Thacher Lane.

### 3) Onset Water Dept. meeting

Mr. Campinha reminded the Board of the meeting with the Onset Water Commissioners for Wednesday, November 8, 2017 at 6:30 pm regarding an inter-municipal agreement with the District.

## 7. UNFINISHED BUSINESS AND GENERAL ORDERS (Unanticipated Items)

## 8. NEW BUSINESS

### 1. Discussion of proposed changes to Elm Street private sewer system.

Present before the Board: John and Sandra Assad

Mrs. Assad stated that there proposed changes to their private sewer line would cut and cap the sewer line from the Diner. She stated that she had a court order stating that the sewer line belong to the Assad. After a brief discussion, Mr. Campinha stated that since the sewer line is on private property that the matter is a private matter between the Assad and the diner owner. He suggested that perhaps the Board bring this to Town Counsel. Chairman Giberti to speak with Town Counsel and then will contact the Assads by telephone.

### 2. Discussion of Business Manager

Brief discussion ensued wherein the Board supports the creation of a Business Manager position for the sewer department. This would allow the superintendent more free time from the administrative duties and more time on maintenance and infrastructure concerns of the sewer system. Mr. Campinha reported that he is working with the Human Resource Officer in preparing a job description. Patrick Tropeano, Selectmen's liaison to the Sewer Commissioners stated that the Board of Selectmen support the creation of the position. Copy of job description to be provided to the Board.

**MOTION:** Commissioner Bronk moved that the Board support the concept of establishing a Business Manager position for the sewer department. Commissioner White seconded.

**VOTE: 3-0-0 (Unanimous)**

### 3. Discussion of items to be added/eliminated from Bourne IMA

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Brief discussion ensued. Commissioner Bronk to meet with Mr. Campinha to review previously discussed material and recompile it. Chairman Giberti requested more information is needed before proceeding with discussion of the Bourne IMA.

### 4. Request for capacity for Assisted Living facility – 238 & 240 Sandwich Rd

Present before the Board: John Churchill of J.C. Engineering and Fred Mannix, owner of the property.

Mr. Churchill explained a proposed sewer concept plan indicating a conceptual route of the proposed sewer force main from the proposed pump station on the property to the existing manhole on Linwood Avenue. The proposed septic flow would be 14,080 gpd for the assisted living facility of 108 units. A sewer feasibility study to be conducted plus a draw down test on the existing pump station. Upgrade of the existing pump station to be done, if necessary, by the property owner.

**MOTION:** Commissioner Bronk moved that the Board grant approval of the proposed project subject to the contingencies. Commissioner White seconded.

**VOTE: 3-0-0 (Unanimous)**

### 9. NEXT MEETING DATE AND TIME

The next scheduled meeting dates November 9, 2017, November 30, 2017 and December 14, 2017

### 10. ADJOURNMENT

**MOTION:** Commissioner Bronk moved to adjourn. Commissioner White seconded.

**VOTE: 3-0-0 (Unanimous)**

Respectfully submitted,

**Rebecca Benitez-Figueroa**

Department Assistant

Attest: 

**Donna M. Bronk, Clerk pro temp**

BOARD OF SEWER COMMISSIONERS

Date Signed: Nov 9 2017

Date sent to the Town Clerk Nov 13 2017