

MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS

Date of Meeting: November 9, 2017
Date of Transcription: November 14, 2017
Transcribed by: Rebecca Benitez-Figueroa

1. MEETING TO ORDER

The meeting was called to order by Chairman Giberti at 6:30 pm

Chairman Giberti appointed Commissioner Donna M. Bronk as Clerk, pro temp.

2. ROLL CALL

Sewer Commissioners Present: James R. Giberti
Donna M. Bronk
Malcolm R. White

Sewer Commissioners absent: Susan J. Sweeney
Peter G. Dunlop

Also present: Guy Campinha, Sewer Superintendent

3. APPROVAL OF MEETING MINUTES

a) October 26, 2017

MOTION: Commissioner Bronk moved to accept the meeting minutes of September 28, 2017 as written. Commissioner White seconded.

VOTE: 3-0-0(Unanimous)

4. SEWER BUSINESS

(none)

5. SEWER SUPERINTENDENT'S REPORT

a) Holiday hours

Mr. Campinha reported in observance of Veteran's Day Saturday holiday, the holiday will be observed on Friday, November 10 and that receiving of septage and grease will be from 7:30 a.m. to 10:00 a.m. and the work crew will be at work from 7:30 a.m. to 1:00 p.m. on Friday.

b) Reminder to consumers/sewer users

Mr. Campinha wants to remind consumers and sewer users that any work being done regarding the Town's sewer lines, e.g. connections or repairs, must be done by installers that are registered and licensed by the Town. Also all plumbing work must have permits issued by the Town. A list of licensed installers/drainlayers is available at the office.

6. UNFINISHED BUSINESS AND GENERAL ORDERS (Unanticipated Items)

a) Tighe & Bond status

Chairman Giberti questioned the current status. Mr. Campinha responded no change in the status. Wareham water department wants copies of the Tighe and Bond report before they move on and the meeting with Onset water department has been postponed. A inter municipal agreement with the Water districts has not been negotiated.

b) Sewer Force Main Connections policy

Chairman Giberti questioned if suggested changes for the policy, specifically on grinder pumps maintenance agreements have been done. Mr. Campinha responded that the policy needs to be revisited as it was adopted in 1998 and changes need to be made to address the current times. Mr. Campinha stated that he would review the policy and bring suggested changes to the Board for their review.

c) Business Manager position

Commissioner Bronk requested an update. Mr. Campinha responded that the actual job description has not been completed and the Town Administrator may or may not move forward with creating the position even though the Board of Selectmen and Sewer Commissioners support the creation of the position. Mr. Campinha expressed confidence that the Town Administrator will continue working on the job description and requirements then it will be posted. Commissioner Bronk questioned if there will be a screening committee. The Human Resource Office is working on the timeline. Brief discussion ensued.

7. NEW BUSINESS

a) Budget discussion

Mr. Campinha reported briefly on his budget meeting with the Town Administrator wherein it was suggested the possibility of borrowing approximately \$9,000,000 for the repair of the concrete pipe in very poor condition. Also discussed was the potential of a possible increase of approximately \$97.00 to the present EDU rate. Mr. Campinha further stated that costs for operating and maintaining the sewer system increases similar to increases in the cost of living. The infrastructure for the sewer system is need of repair or replacement and it must be addressed. Discussion continued regarding incremental increases to the EDU rate.

8. NEXT MEETING DATE AND TIME

The next scheduled meeting date November 30, 2017 at 6:30 p.m.

9. ADJOURNMENT

MOTION: Commissioner Bronk moved to adjourn. Commissioner White seconded.

VOTE: 3-0-0 (Unanimous)

SEWER COMMISSIONERS MEETING MINUTES - 11/9/2017 (CONT'D)

Respectfully submitted,

Rebecca Benitez-Figueroa

Department Assistant

Attest: 

Donna M. Bronk, Clerk pro temp

BOARD OF SEWER COMMISSIONERS

Date Signed: 11/30/17

Date sent to the Town Clerk 12/7/2017