

MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS

Date of Meeting: December 14, 2017
Date of Transcription: December 18, 2017
Transcribed by: Rebecca Benitez-Figueroa

1. MEETING TO ORDER

The meeting was called to order by Chairman Giberti at 6:30 pm

Chairman Giberti appointed Commissioner Peter G. Dunlop as Clerk, pro temp.

2. ROLL CALL

Sewer Commissioners Present: James R. Giberti
Peter G. Dunlop
Malcolm R. White

Sewer Commissioners absent: Susan J. Sweeney
Donna M. Bronk

Also absent: Guy Campinha, Sewer Superintendent

3. APPROVAL OF MEETING MINUTES

a) November 30, 2017

MOTION: Commissioner White moved to accept the meeting minutes of November 30, 2017 as written. Commissioner Dunlop seconded.

VOTE: 3-0-0(Unanimous)

4. SEWER BUSINESS

1) 2571 Cranberry Hwy – Mill Pond Diner

Chairman Giberti reported that owner of the Mill Pond Diner was seeking consideration from the Board regarding his sewer usage bill. Brief discussion ensued with a consensus of the Board that information is needed before any action is taken. Chairman Giberti to gather more information.

5. SEWER SUPERINTENDENT'S REPORT

(none)

6. UNFINISHED BUSINESS AND GENERAL ORDERS (Unanticipated Items)

1) Wright-Pierce Agreement – Evaluation of Narrows Pump Station Force Main (cont'd)
from Nov. 30, 2017 meeting)

No action taken. Tabled to next meeting.

2) Tighe & Bond Update

Nothing as of this date.

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3) Business Manager Position Update

Nothing as of this date.

7. NEW BUSINESS

1) Agreements for Approval

a) New England Generator Co. -- Generators Replacement

Brief discussion regarding questions as to cost per generator/automatic transfer switches. Commissioner White and Chairman Giberti agree to sign the Contract Policy form for New England Generator Co. Commissioner Dunlop will seek additional information before signing the form.

Note: No motion or vote taken.

8. NEXT MEETING DATE AND TIME

The next scheduled meeting will be January 4, 2018. Future meeting dates: January 18, 2018; February 1, 2018 and February 15, 2018

9. ADJOURNMENT

MOTION: Commissioner Dunlop moved to adjourn. Commissioner White seconded.

VOTE: 3-0-0 (Unanimous)

Respectfully submitted,

Rebecca Benitez-Figueroa

Department Assistant

Attest:


Peter G. Dunlop, Clerk pro temp

BOARD OF SEWER COMMISSIONERS

Date Signed: 1/18/2018

Date sent to the Town Clerk 1/22/2018