

MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS

Date of Meeting: December 15, 2016
Date of Transcription: December 29, 2016
Transcribed by: Rebecca Benitez-Figueroa

1. MEETING TO ORDER

The meeting was called to order by Chairman Giberti at 6:35 pm

Chairman Giberti appointed Commissioner Peter Dunlop as Clerk, pro temp

2. ROLL CALL

Sewer Commissioners Present: James R. Giberti
Malcolm R. White
Peter G. Dunlop
Donna M. Bronk

Commissioners Absent: Susan J. Sweeney

Others Present: Guy Campinha, Sewer Superintendent

3. APPROVAL OF MEETING MINUTES

a) December 1, 2016

MOTION: Commissioner Dunlop moved to accept the Board of Sewer Commissioners November 17, 2016 Meeting Minutes as written. Commissioner White seconded.

VOTE: 3-0-1 (Commissioner Bronk abstained)

4. CITIZENS PARTICIPATION

(none)

5. SEWER BUSINESS

a) Town of Bourne 2nd Quarter Usage Billing

Commissioner Bronk raised questions regarding meeting with Selectmen to discuss the Bourne IMA. Chairman Giberti responded that the meeting was a preliminary one with a future meeting to be scheduled in January. Commissioner Bronk continued with future plans for the next 5 years if Bourne would still be utilizing Wareham's treatment plant. Mr. Campinha stated that he does not see Bourne leaving given the fact that Bourne is supportive of a regionalization plan. Commissioner Bronk reiterated that WPCF and Sewer Commissioners need to remain active with the IMA and questioned if anyone is doing anything about issues that were given to Town Counsel during the summer. Mr. Campinha reported that a meeting with Wareham and Bourne's

SEWER COMMISSIONERS MEETING MINUTES -12/15/2016 (CONT'D)

Town Administrators, Accountants, CPAs and Weston & Sampson was held during the week in relation to billing issues. The dialog appears to be amicable.

MOTION: Commissioner Bronk moved to approve the commitment of the Town of Bourne's 2nd quarter billing in the amount of \$98,342.52. Commissioner Dunlop seconded

VOTE: 4-0-0 (Unanimous)

b) Review and approval of Abrahams Group contract

Lengthy discussion ensued with questions regarding flow calculations. Mr. Campinha responded that the Abrahams Group contract addresses the financial aspect of the Bourne IMA and that our Town Administrator invited Mr. Abrahams to the meeting with both town officials and suggested that the Board move forward and endorse the Abrahams Group contract.

MOTION: Commissioner Dunlop moved to table the Abrahams Group contract until the policies with the IMA have been addressed. **No second – motion fails.**

Mr. Campinha stated that he believed that the contract had already been signed by the Town Administrator this week. No further discussion.

c) Review and vote of WPCF FY2017 proposed budget

Lengthy discussion ensued. Commissioner Bronk wants to go on record that it is unacceptable to receive the budget this late in the process and not have valid numbers. Mr. Campinha responded that the budget was given to the Sewer Commissions at the December 1st meeting for their review and needs to be submitted to the Town Administrator by January 5th.

MOTION: Commissioner Dunlop moved to approve the proposed WPCF FY2017 budget contingent on obtaining accurate numbers. Commissioner White seconded.

VOTE: 4-0-0 (Unanimous)

d) Review and discuss CWL O&M Solutions contract proposal

Brief discussion ensued.

MOTION: Commissioner Bronk moved to table the discussion of CWL O&M Solutions contract proposal. Commissioner Dunlop seconded.

VOTE: 4-0-0 (Unanimous)

6. SEWER SUPERINTENDENT'S REPORT

a) Viking Dr. project

Mr. Campinha reported that the relining has been completed, the Middle School reinstated and the tie into the manholes should be completed over the weekend.

b) Swifts Beach project

The project is ongoing with the relining and explained a major problem in the area due to sump pumps which are tied into the sewer. The contractor agreed to assume the additional costs to make repairs. It is illegal to tie in sump pumps into a sewer line. Discussion ensued. Mr. Campinha to do more research how other communities are addressing the sump pumps problems of policies and enforcement and present to the Board at a future meeting.

c) NASTT 2017 No-Dig Show – April 9-12, 2017

Mr. Campinha stated that he had been granted a scholarship to attend the NASTT 2017 No-Dig show in Washington, DC from April 9-12 and requested permission from the Board to attend. The details to be approved by the Town Administrator due to the scholarship aspect.

d) Abrahams Group proposal for Capital Improvement Plan

Mr. Campinha presented the Board with a draft agreement for services of the Abrahams Group to develop a financial plan to fund the WPCF's Capital Plan for their review and comments.

7. UNFINISHED BUSINESS AND GENERAL ORDERS (Unanticipated Items)

a) Discussion and vote on rewritten Contract Policy
(Postponed to next meeting)

b) Discuss consolidation proposal of policies

MOTION: Commissioner Bronk moved that policies #1 and #7 be removed. Commissioner White seconded.

VOTE: 4-0-0 (Unanimous)

MOTION: Commissioner Bronk moved to eliminate policy #8 as it is repeated in policy #9. Commissioner Dunlop seconded.

VOTE: 4-0-0 (Unanimous)

Commissioner Dunlop to write a draft policy which will combine existing policies #3, #9, #10, #14 and #16 and present draft to the Board for their review at the next meeting.

8. NEW BUSINESS

(none)

9. LIAISON REPORTS

(none)

9. NEXT MEETING DATE AND TIME

The next meeting scheduled for January 5, 2017 at 6:30 p.m.

10. ADJOURNMENT

MOTION: Commissioner Bronk moved to adjourn. Commissioner Dunlop seconded.

VOTE: 4-0-0 (Unanimous)

Respectfully submitted,
Rebecca Benitez-Figueroa
Department Assistant

Attest: 
Peter G. Dunlop, Clerk pro temp
BOARD OF SEWER COMMISSIONERS

Date Signed: 1/5/2017

Date sent to the Town Clerk: 1/9/2017