

## **Carver, Marion, and Wareham Regional Refuse Disposal District Committee Meeting**

January 11, 2018, 5pm at the  
CMWRRDD Office  
2 Island Wharf Road  
Marion, MA 02738

*Posted by Dave Menard – Acting Chairman & Town of Wareham CMWRRDD Committee Representative*

### Agenda

5:00pm: Reorganization of Officers (suggest one from each town of board agrees)

- Chairman
- Vice-Chairman
- Treasure – Secretary

5:10pm: Financial Update

- Status of FY18 – Year to Date
  - Review Employment Contract and obligation of CMWRRDD
  - Update on potential payout for an employee anticipating retirement
  - Any adjustment to FY18 Budget anticipated due to proposed retirement
- Review Bank Account and Insurance Policy Information
  - Review bank accounts balances from Ann Gundersen
  - Status of all funds as of this meeting on 1/11/18
  - Review Insurance Policies
- Status of FY13, 14, 15, 16, 17 audit and finances for those years in detail
- Discussion and next steps on FY19 Budget and future operations

5:30pm: Resolution to reaffirm Operational Powers and Duties Policy of CMWRRDD per state law

- Warrant system is establish that requires all payments to be voted on by the CMWRRDD Committee meetings.
- Payments in excess of \$2,500 will need signature of two of the three officers of the CMWRRDD.
- All records of the CMWRRDD as required by public records regulations will be relocated and stored at the CMWRRDD Office.
- All contracts per Mass State Law are required to be approved and signed by the CMWRRDD.
- With approval of the Town of Marion, Judith Mooney, Marion Finance Director is authorized to oversee all audit and financial information on behalf of CMWRRDD.
- CMWRRDD authorizes the three Town’s Administrators’ to jointly serve the District Administrator on all matters involving the CMWRRDD and to make any necessary decisions for sustainable operations of CMWRRDD as follows:
  - Finance and Compliance – Paul Dawson, Marion Town Administrator
  - Facility Operations – Derick Sullivan, Wareham Town Administrator
  - Administrative and Legal – Michael Milanoski, Carver Town Administrator

5:50pm: Review and vote on minutes from December 27, 2017

5:55pm: Next Meeting (time 5pm)

- January 23<sup>rd</sup>, 24<sup>th</sup>, or 25<sup>th</sup>

6:00pm: Adjournments