

Carver, Marion, and Wareham Regional Refuse Disposal District Committee Meeting

March 28, 2018, 5pm

Marion Police Department – community room

550 Mill Street

Marion, MA 02738

Agenda

5:00pm: Administrative and Compliance

1. General discussion on future of garbage and recycling industry and impact on towns/district in 2021
2. Next Steps for the Towns and District while still having agreement with SEAMASS
 - a. Work with Towns for agreement on comprehensive inter-municipal agreement (IMA) for following:
 - b. Work with DEP to develop comprehensive hauler regulations that are same in each town
 - c. Work with Towns to establish a comprehensive strategy for illegal dumping and fines that are same in each town
 - d. Work with Towns to establish a comprehensive fee structure for dump sticker that are same in each town
3. Update on Meetings with DEP and SEAMASS
 - a. DEP
 - i. Todd Koep (MassDEP Municipal Assistance Coordinator)
 - ii. Technical Assistance Grant piggybacking on the one Wareham has received.
 - iii. Grant opportunities (state and federal)
 - b. Future with Covanta (now till closure and post closure after 12/31/2020)
4. Inventory of Equipment Purchased by District
 - a. Analyze what is needed, now and in the future
 - b. Who has been using it and maintenance issues (qualifications/liability)
5. Audit
 - a. Recommend hiring Powers & Sullivan to prepare a consolidated audit for 2013-17 and for FY18+
 - b. Additional support for forensic audit will be on as needed basis

5:20pm: Financial Update

1. Status of FY18 Budget – Year to Date
2. Bank Account and Status of all revenue and expenses
 - a. Overview and status of outstanding bills and review if service was provided.
 - b. Vote on warrant dated 3/28/18
3. After review backup and employment logs, previous payouts for vacation the Town Administrator's will recommend payout for retirement of district employee, what employee is entitled to based on vote of CMWRRDD.
 - a. Discuss retirement payment and OPEB – these appear to be obligations of SEAMASS
4. Discuss and review Insurance Policies of District – possible consolidation and rebid – Paul – table till next meeting
5. Discussion and next steps on FY19 Budget and future operations
 - a. Budget needs to include all revenue / expenses as well as obligations of SEAMASS

5:40pm: Facilities Operations

1. Update on private haulers for the Towns and tonnage reports
 - a. Prepare District Wide RFP – 1 hauler per town or district – phase 2 – Marion option for FY20
2. Update on consolidation of two facilities into one
 - a. Will take place in May or latest June
 - b. No Commercial or Construction and Debris material allowed
3. Discussion regarding the hiring of full-time or part-time employee for Benson Brook Transfer Station

6:00pm: Minutes / Topics not reasonably anticipated by the Chairman 48 hours in advance of meeting

- Review and vote on minutes February 28, 2018

6:05pm: Next Meeting (5pm)

- Wednesday April 18 or 25?

6:10pm: Executive Session: – (Exemption #3) Motion: Move to go into Executive Session to discuss strategy with respect to litigation pursuant to G.L. c. 30A, §21(a)(3) if discussing the matter in open session will have a detrimental impact on the Town's litigating position and the chair so declares and to reconvene in open session for purpose of adjournment.

7:00pm: Adjournments

*Discussion during Board meetings should always be **courteous, respectful**, and should be confined to the subject under consideration. Sarcasm is generally not respectful, and the subject under consideration does not include the individuals involved in the debate. During each topic, there will be no questions from the audience. Even if the public raises their hands, they may not be recognized during topic discussion. All statements and questions should be directed to the Chairman during the public comment period, who will ask the appropriate person to respond, comments should be kept to three minutes or less. This is to try to keep the meeting on schedule and not run behind. This meeting will be recorded as an official record. If you wish to record the meeting in any manner you must advise the chair prior to the start of the meeting. A copy of documents used in a presentation or comments must be provided to be kept as part of the official record.*