

**MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS**

Date of Meeting: October 29, 2015  
Date of Transcription: November 5, 2015  
Transcribed by: Rebecca Benitez-Figueroa

**1 MEETING TO ORDER**

The meeting was called to order by Chairman Jordan at 6:30 pm

**2. ROLL CALL**

Sewer Commissioners Present: Marilyn J. Jordan  
James R. Giberti  
Malcolm R. White  
Susan J. Sweeney  
Donna M. Bronk

Others Present: Guy Campinha, Sewer Superintendent

**3. APPROVAL OF MEETING MINUTES**

a) October 15, 2015

**MOTION:** Commissioner Giberti moved to accept the October 15, 2015 Meeting Minutes as written. Commissioner Sweeney seconded.

**VOTE: 5-0-0 (Unanimous)**

**4. CITIZENS PARTICIPATION**

(no one)

**5. SEWER BUSINESS**

a) Abatements

1. Applications for sewer abatements for:

a) 33 East Blvd – Account No. 735235, Map 1, Lot W15

Mr. Campinha recommended that an abatement of \$298.00 for the 2<sup>nd</sup> half of FY2015 and \$298.00 for the 1<sup>st</sup> half of FY2016 sewer usage billing for a total of \$596.00 be granted as water service to the property has been off for over a year.

**MOTION:** Commissioner Bronk moved to grant an abatement in the amount of \$596.00 on the application of Lawrence Pink for 33 East Blvd. Commissioner Giberti seconded.

**VOTE: 5-0-0 (Unanimous)**

SEWER COMMISSIONERS MEETING MINUTES - 10/29/2015 (CONT'D)

- b) 19 Howard St. – Account No. 738705, Map 50D, Lot 245

Mr. Campinha recommended that the abatement for \$596.00 be denied as the criteria for abatement based on water service has not be met as the water service to the property is still connected.

**MOTION:** Commissioner Bronk moved to deny an abatement in the amount of \$596.00 on the application for 19 Howard Street. Commissioner Giberti seconded.

**VOTE: 5-0-0 (Unanimous)**

**(Note – copy of water criteria to be sent to application with letter)**

- c) 5 East Blvd – Account No. 735683, Map 1, Lot 1014

Mr. Campinha recommended that the abatement for \$2294.60 be denied that he will perform an EDU audit. Brief discussion ensued.

**MOTION:** Commissioner Sweeney moved to deny an abatement in the amount of \$2,294.60 on the application for 5 East Blvd. and that an EDU audit be done. Commissioner Giberti seconded.

**VOTE: 5-0-0 (Unanimous)**

- d) 8 Elm St. – Account No. 743961, Map 132A-1, Lot 8

Mr. Campinha recommended that an abatement of \$298.00 for the 2<sup>nd</sup> half of FY2015 abd \$298.00 for the 1<sup>st</sup> half of FY2016 sewer usage billing for a total of \$596.00 be granted as the EDU rate had previously be reduce to 1.5 EDUs and due to an error the billing was not changed to reflect the adjusted EDU rate.

**MOTION:** Commissioner Giberti moved to grant an abatement in the amount of \$596.00 on the application for 8 Elm Street as recommended. Commissioner Sweeney seconded.

**VOTE: 5-0-0 (Unanimous)**

- e) 7 Ocean Ave. – Account No. 735255, Map 1, Lot 129

Mr. Campinha recommended that an abatement of \$99.34 for the months of May and June of the 1<sup>st</sup> half of FY2016 sewer usage bill. When the property was demolished, the sewer line was not cut and capped. Mr. Campinha observed the sewer pipe being wide open to dirt and roots and advised the builder to have a plumber cap the line. A permit for the cut and cap was issued in May and the reconnect done in July. Mr. Sean Gilmore, the builder, stated that the water was shut off on February 13, 2015 and turned back on in August, 2015. He was advised that there is nothing on file from the water department indicated water shut off. He requested that the abatement application be placed on hold until he obtains a letter from the water department and files it with WPCF.

**MOTION:** Commissioner Giberti moved to place the abatement on 7 Ocean Avenue on hold until information has been received from the water department and will be brought forward at a future meeting. Commissioner Sweeney seconded.

**VOTE: 5-0-0 (Unanimous)**

- f) 10 Stephen Ave. – Account No. 737612, Map 49, Lot S285

Chairman Jordan stated that she had previously with Ms. Ferris, the applicant, and explained to her that the EDU rate of 2 is based on the Assessors field cards – one indicated “2 family” and one indicated “single family w/in-law apartment”. Chairman Jordan read into the record the following from the Town’s Zoning By-Laws: *“Accessory Apartment - An accessory apartment is a second dwelling unit located within or attached to a structure originally designed, constructed and occupied as a detached single-family dwelling unit in a manner that maintains the appearance of the structure as a detached single-family home.”* Ms. Ferris requested that her application be placed on hold at this time. Discussion ensued. Ms. Ferris was advised to file for change with the Zoning Board and once she received the decision of the Zoning Board of Appeals as to her property, she should file a copy of the WPCF.

**MOTION:** Commissioner Sweeney moved to deny an abatement in the amount of \$894.00 on the application for 10 Stephen Avenue. Commissioner Giberti seconded.

**VOTE: 5-0-0 (Unanimous)**

g) 33 Depot St. – Account No. 737171, Map 43, Lot 1059

Mr. Campinha recommended that the abatement for \$894.00 for the 1<sup>st</sup> half of FY2016 be denied due to the fact that there is water service to the property and there isn’t any criteria for adjustment based upon the amount of water being used at this time.

**MOTION:** Commissioner Giberti moved to deny an abatement in the amount of \$894.00 on the application for 10 Stephen Avenue. Commissioner Sweeney seconded.

**VOTE: 5-0-0 (Unanimous)**

h) 72 Main St. – Account No. 737417, Map 47, Lot 1121 (rear building)

Mr. Campinha recommended that further research be done on this property as even though the water department had no service connection to the rear building, there was water previously connected to the building and a connection to sewer without any permits on file with WPCF.

**MOTION:** Commissioner Giberti moved to place the abatement for 72 Main St. (rear) on hold until an inspection has been completed by WPCF. Commissioner Jordan seconded.

**VOTE: 5-0-0 (Unanimous)**

i) 247 Onset Ave. – Account No. 735488, Map 1, Lot 504

Mr. Campinha recommended that the abatement of \$298.00 for the 1<sup>st</sup> half of FY2016 sewer usage billing be denied on the basis that as of July 2015 the water was shut off for more than 1 year and that the account be placed on hold until water service to the property has been reconnected.

**MOTION:** Commissioner Sweeney moved to deny an abatement in the amount of \$298.00 for 1<sup>st</sup> half of FY2016 sewer usage billing on the application for 247 Onset Avenue and that the account be placed on hold until water service is reconnected. Commissioner Giberti seconded.

**VOTE: 5-0-0 (Unanimous)**

j) 10 Camp St. – Account No. 735666, Map 1, Lot 785

Mr. Campinha recommended that the abatement for 10 Camp Street in the amount \$596.00 be denied as the application was filed after the filing date deadline.

**MOTION:** Commissioner Sweeney moved to deny an abatement in the amount of \$596.00 on the application for 10 Camp St. Commissioner Giberti seconded.

**VOTE: 5-0-0 (Unanimous)**

k) 3125 Cranberry Hwy – Account No. 736651, Map 8, Lot 1020

Mr. Campinha recommended that the abatement for 3125 Cranberry Highway in the amount \$1,301.83 be denied as the application was filed after the filing date deadline.

**MOTION:** Commissioner Sweeney moved to deny an abatement in the amount of \$1,301.83 on the application for 3125 Cranberry Highway. Commissioner Giberti seconded.

**VOTE: 5-0-0 (Unanimous)**

## **6. SEWER SUPERINTENDENT'S REPORT**

### 1. Utility Cloud

Mr. Campinha stated that he had planned to have a video presentation on the Utility Cloud program and will make the presentation at a future meeting

### 2. Smart Covers

Mr. Campinha stated that he will make a video presentation to the Board at a future meeting.

### 3. CIP (Capital Improvement Plan) Summary

Mr. Campinha present copies of the CIP 20 year summary from GHD with a total projection cost of \$97,000,000. The plan indicates the infrastructure component, criticality, cost, project and proposed schedule. Mr. Campinha explained that he will prioritize projects if there is an urgent need rather than follow the recommended proposed schedule of the CIP, e.g. Ruggles Street Pump Station is now high critical due to safety issues.

### 4. Greasezilla

Mr. Campinha reported that Greasezilla is ready and will be fully operational within a few days.

### 5. Storage Building for equipment

Mr. Campinha reported on a canvas covered-over-steel-framed building for the storage shed of 40' x 120' from a company from Wisconsin. The total cost with installation will be \$92,000. Brief discussion ensued. This project is through the NJPA (National Joint Power Alliance) which is a program of State bids that have been vetted and based on the procurement laws of Massachusetts.

### 6. Bid results – pump station generators/transfer switches

Mr. Campinha reported the lowest bid for replacement of the generators for Depot St., Pinehurst and Smith Ave pump stations was \$177,126.

### 7. WEFTEC International Tradeshow in Chicago

Mr. Campinha presented the Board written report of the trade show he attended in Chicago in September and has scheduled attendance for next year's show in New Orleans which he will attend while on vacation.

8. Clarifiers

Mr. Campinha informed the Board that WPCF is on the DEP's 2016 list for grants for the clarifiers.

7. UNFINISHED BUSINESS AND GENERAL ORDERS (Unanticipated Items)

Chairman Jordan reported that she had spoken with Mr. Reid of the Wareham Water District regarding what the cost would be to pull out information on the water accounts in relation to the sewer accounts. He is gathering information as to what the price would be and would advise. A meeting on November 2, 2015 of the Water Department with attendance from the Onset and Bourne water department which the Board is invited to attend. Commissioner Giberti stated that he would attend.

8. NEW BUSINESS

a) Request of Board of Selectmen re: IMA with Town of Bourne

Chairman Jordan reported on a letter from the Board of Selectmen requesting a liaison to the Board of Selectmen regarding the InterMunicipal Agreement with the Town of Bourne. Commissioner Donna Bronk was appointed as the Sewer Commissioners' liaison to the Board of Selectmen.

9. NEXT MEETING DATE AND TIME

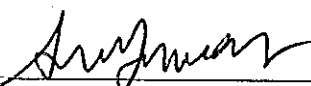
The next meeting scheduled for November 5, 2015 at 6:30 p.m. with Great Hill Mobile Home Park and Sewer Connection on Minot Ave. to be placed on the Agenda. Discussion ensued regarding the need for policy regarding 'sewer banks' to deal with I & I (inflow & infiltraton).

10. ADJOURNMENT

MOTION: Commissioner Bronk moved to adjourn. Commissioner Giberti seconded.

VOTE: 5-0-0 (Unanimous)

Respectfully submitted  
**Rebecca Benitez-Figueroa**  
Department Assistant

Attest:   
**Susan J. Sweeney, Clerk**  
BOARD OF SEWER COMMISSIONERS

Date Signed: 11/19/15

Date sent to the Town Clerk: 11/23/2015