

*Minutes approved 1/27/16  
Charles Klueber*

**Town of Wareham  
Capital Planning Committee  
54 Marion Road Wareham Ma. 02571  
508-291-3100 – fax 508-291-3116**

**Committee Members:**

Derek Sullivan - Town Administrator  
David Heard - Finance Committee  
Charles Klueber - At Large Member  
Planning Board -  
Sandra Slavin - at large Member  
James Giberti - Chair /At Large Member  
John Foster - Town Accountant  
Alan Slavin - Selectman Liaison

**Capital Planning Committee Meeting Minutes 01/07/2016**

**Members Present: J. Giberti, C. Klueber, J. Foster, S. Slavin**

**Present: Absent: D. Sullivan, D. Heard**

**Guests: None**

**Meeting called to order @ 09:05 A.M. by J. Giberti**

**Minutes of meeting on 12/10/16 given to members. Motion by S. Slavin to approve the minutes. 2nd. by J. Foster. VOTE: 4-0-0**

**D. Sullivan arrived at meeting @ 09:10 AM.**

**Members discussed a possible bylaw change regarding “used vehicles” that cost greater than \$25,000.00. A change would need to be made to bylaws to include these type of purchases in the “Capital Plan”. D. Heard arrived at the meeting @ 09:21 and joined in these discussions. J. Giberti suggested removing the word “new” and increasing the dollar amounts to \$35K in the present bylaw. Members then discussed how other area towns address this issue. It was decided to check other area towns bylaws to see how, and if they addressed this issue.**

**D. Sullivan had to leave the meeting @ 10:01 AM for other Town business.**

**Committee then discussed setting up some date for interviewing Town Department Heads regarding their “Capital Requests” . (An all day session was preferred.)**

It was agreed that we needed to conclude these meetings by 03/15/16. So it was decided that we would hold these meetings on 01/27/2016.

9:00AM Municipal Maint. Dept.

9:30AM Sewer Dept.

10:00AM Police Dept.

10:30AM Harbormaster Dept.

11:00AM E.M.S. Dept.

11:30AM School Dept.

1:00PM Information Technology Dept.

1:30PM Other Town Dept's. ( B.O.H., Inspectional Services, C.E.D.A., Etc. )

A motion to adjourn was made by C. Klueber @ 10:45AM, 2nd. by S. Slavin/ VOTE:  
5-0-0 MOTION PASSED

RECEIVED

JAN 27 2016

TOWN OF WAREHAM  
TOWN CLERK