

MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS

Date of Meeting: October 15, 2015
Date of Transcription: October 20, 2015
Transcribed by: Rebecca Benitez-Figueroa

1. CALL MEETING TO ORDER

The meeting was called to order by Chairman Jordan at 6:30 pm

2.ROLL CALL

Sewer Commissioners Present: Marilyn J. Jordan
Susan J. Sweeney
Malcolm R. White
Donna M. Bronk
James R. Giberti

Others Present: Guy Campinha, Superintendent

3.APPROVAL OF MEETING MINUTES

a) September 10, 2015 – Regular Session

MOTION: Commissioner Sweeney moved to accept the September 10, 2015- Regular Session Meeting Minutes as written. Commissioner White seconded.

VOTE: 3-0-2 (Commissioners Bronk and Giberti abstained)

b) September 10, 2015 – Executive Session

MOTION: Commissioner Sweeney moved to accept the September 10, 2015 Executive Sessions Meeting Minutes as written and that they be released. Commissioner White seconded.

VOTE: 3-0-2 (Commissioners Bronk and Giberti abstained)

(c) September 24, 2015

MOTION: Commissioner Sweeney moved to accept the September 24, 2015 Meeting Minutes as written. Commissioner White seconded.

VOTE: 2-0-3 (Commissioners Bronk, Sweeney and Giberti abstained)

4.SEWER BUSINESS

a) Request for Refund – sewer tie in fee for 6 Oakdale St., Map 134, Lot F30

Superintendent Campinha edified the Board that the lateral was too high to meet the existing pipe elevation from the house. The information provided by the Town’s engineer was in error resulting in the homeowner paying an additional cost for connection to the Town’s sewer. Discussion ensued.

MOTION: Commissioner Bronk moved that a reimburse Mrs. Mendes of 6 Oakdale St., Wareham the sum \$400.00 for additional work necessary to tie into the Town's Sewer line due to error in the Town's information regarding the lateral pipe's elevation. Commissioner Giberti seconded.

VOTE: 5-0-0 (Unanimous)

b) Town of Bourne First Quarter Usage Fee Billing

Brief discussion ensued.

MOTION: Commissioner Giberti moved that the first quarter Sewer Usage Fee Bill to the Town of Bourne in the amount of \$124,646.91 for period of July 1, 2-15 to September 30, 2015 be committed to Wareham Town Treasurer/Collector for billing. Commissioner Bronk seconded.

VOTE: 5-0-0 (Unanimous)

6. SEWER SUPERINTENDENT'S REPORT

1. **Meeting with Tighe & Bond** - Mr. Campinha informed the Board of the status of meeting with Tighe & Bond and what he has provided to them. Meeting dates to be rescheduled to allow more time than 1 hour. Tighe & Bond to prepare memo to vendors of each of the water district requesting to have information imported.
2. **Granicus** - Mr. Campinha apologized to the Board that there has not be any progress made. He will look into assigning a staff member the responsibility of getting Granicus up and running.
3. **Report of F.O.G. September 21st informational meeting.** - Mr. Campinha stated that although the meeting was not well attended as was hoped for, nevertheless, the message is reaching some of the restaurant owners. He stated that he was approached by an owner of several restaurants and would like the Town of train his employees on how to handle grease.
4. **Clarification of CIP,** will submit revised executive summary - GHD to make a final presentation to the Board on CZM and also explain the revised executive summary.
5. Chicago trip, meeting with trenchless technology companies, pump companies to address ragging and clogging issues. It is the largest venue of its kind in the world.

Mr. Campinha briefly described on the Chicago trip and all the technology

6. **Greasezilla** - Mr. Campinha stated that Greasezilla tanks have been delivered to the plant over the last 4 days. Training to be held on October 28, 2015 with a fully anticipated operational date sometime in mid November. Town Administrator agreed to posting a job opening for an additional laborer to run the Greasezilla.
7. **Future agenda items:**
 - a) Great Hill Mobile Home Park tie-in

- b) Proposed Multi Duplex on Minot Ave – sewer tie in

Mr. Campinha explained that these items be placed on a near future agenda.

8. **Nitrogen probes** -- Nitrogen probes project is approximately 80% complete which would indicate in real time data that will enable problems to be seen before they happen and adjustments can be made to prevent the problems from happening. Between Thanksgiving and Christmas, an open house will be conducted inviting all entities including Federal and State officials who provided the grant for this project. Mr. Campinha praised employee, Michael Baptist Jr., who has obtained a Journeyman's Electrical License for performing all the electrical work over the past two months saving the department a considerable amount of money.
9. **Meeting on October 19, 2015** at 12:30 pm at the plant regarding the Buzzards Bay Coalition grant application. Representatives for surrounding communities will be present. **Note:** Commissioners Giberti and Bronk to attend the meeting.
10. **FY17 Budget Preparation** -- Mr. Campinha requested a member of the Board assist in the preparation of the proposed budget. Chairman Jordan reported that the certification of the WPCF Enterprise Fund retained earnings from the Dept. of Revenue is \$2,304,129. Indirect costs from the Enterprise Fund for FY2015 was \$845,000 to the Town.
11. **Energy Audit** - Mr. Campinha reported that he is still waiting for a response from the Town Administrator on his request for an energy audit for the WPCF.

MOTION: Commissioner Bronk moved that Superintendent Campinha proceed with the free energy audit of the WPCF. Commissioner Sweeney seconded.

VOTE: 5-0-0 (Unanimous)

7. UNFINISHED BUSINESS AND GENERAL ORDERS (Unanticipated Items)

- a) Inter-Municipal Agreement

Chairman Jordan expressed her disappointment and frustration over the many attempts of the Board to proceed with the review and preparation of the IMA with the Town of Bourne. Lengthy discussion ensued. Mr. Campinha to work with the Town Administrator, Town Counsel and/or Board of Selectmen to attempt to have a completed IMA by the end of the calendar year.

8. NEW BUSINESS

- a) Establish Meeting Dates

The Board of Sewer Commissioners to meet every other week through April 21, 2016 and at other times when an issue arises that needs immediate action.

- b) Authorization to Sign Department Bills

MOTION: Commissioner Giberti moved that any member of the Board of Sewer Commissioners have authorization to sign the WPCF Department bills. Commissioner Bronk seconded.

VOTE: 5-0-0 (Unanimous)

c) Remote Participation

MOTION: Commissioner Giberti moved that remote participation of members of the Board of Sewer Commissioners be allowed. Commissioner Sweeney seconded.

VOTE: 5-0-0 (Unanimous)

9. NEXT MEETING DATE AND TIME

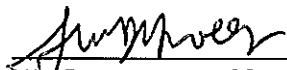
The next meeting will be October 29, 2015.

10. ADJOURNMENT

MOTION: Commissioner Bronk moved to adjourn. Commissioner Sweeney seconded.

VOTE: 4-0-0 (Unanimous)

Respectfully submitted
Rebecca Benitez-Figueroa
Department Assistant

Attest: 
Susan J. Sweeney, Clerk
BOARD OF SEWER COMMISSIONERS

Date Signed: 10/29/15
Date sent to the Town Clerk: 11/2/2015