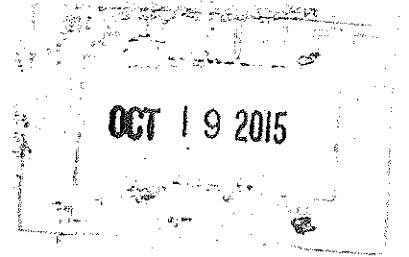


MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS

Date of Meeting: August 6, 2015
Date of Transcription: September 8, 2015
Transcribed by: Rebecca Benitez-Figueroa



1. MEETING TO ORDER

The meeting was called to order by Chairman Jordan at 6:30 pm

2. ROLL CALL

Sewer Commissioners Present: Marilyn J. Jordan
Donna M. Bronk
James R. Giberti
Malcolm R. White
Susan J. Sweeney

Others Present: Guy Campinha, Sewer Superintendent

3. APPROVAL OF MEETING MINUTES

a) June 18, 2015

MOTION: Commissioner Giberti moved to accept the June 18, 2015 Meeting Minutes as written. Commissioner Sweeney seconded.

VOTE: 4-0-1 (Commissioner Bronk abstained)

4. SEWER BUSINESS

(none)

6 SEWER SUPERINTENDENT'S REPORT

1. Granicus Agreement

Town Counsel has reviewed and corrections made to the Granicus agreement. He stated that the agreement can only be for a three (3) year period. At the end of the 3 year period, terms must be renegotiated. Town Counsel approved the contract as to form. Town Counsel is also reviewing the licensing agreement of Granicus. The agreement to be sent to Granicus for signatures then returned to Wareham for signature. Commissioner Sweeney suggested the website be called "Wareham Bay Watchers"

2. Sewer Usage Billing

Mr. Campinha informed the Board that the sewer usage bills will be mailed on August 11, 2015 which will include a newsletter.

3. Mill Pond Diner sewer tie-in plans

Mr. Campinha presented a request from the owner of Mill Pond Diner (Joseph Zeadey) for permission to tie into the Town's sewer line located on the other side of Elm Street where the Tremont Nail Company buildings are located. He informed the owner that an easement across Elm Street is necessary and must go through Town Meeting for approval. Mr. Campinha recommended that Mr. Zeadey be allowed to tie into the Town's sewer subject to obtaining an easement from the Town. Brief discussion ensued.

MOTION: Commissioner Bronk moved that the request for Mill Pond Diner be allowed to tie into the Town's sewer be approved contingent upon approval of Town Meeting's approval of granting an easement. Commissioner Giberti seconded.

VOTE: 5-0-0 (Unanimous)

4. Great Hill Mobile Home Park .

Great Hill Mobile Home Park to make full presentation for permission to add an additional 156 mobile homes to the sewer line which will increase the flow from 200 gallons per minute (gpm) to 206 gpm.

5. DEP list for funding re: clarifiers

Mr. Campinha presented the Commissioners a copy of the application and report for filing with DEP to be put on the DEP list for funding for the clarifiers. Friday (8/7/15) is the last day to file the application and the Acting Town Administrator (John Foster) signed the application which will be filed with DEP.

6. Grant process for covers for basins

The Town's Emergency Plan satisfies EPA's Hazard Mitigation Plan. Mr. Campinha will meet in the morning to move forward with the grant process for covers for the basins. The deadline for filing the grant application is in November.

7. NASSCO training in Manchester, NH.

Mr. Campinha informed the Commissioners that he and 2 other employees will be attending a training seminar from August 12 through August 14, 2015 in Pipe, Manhole and Lateral Assessment & Certification.

8. Camera training

Camera training has begun. The first physical onsite training will be on August 19, 2015 in the Briarwood Beach area. Brief discussion ensued.

9. Odor complaints

The location of where the odors are originating from and a description of what it does is smell like will help to address the mitigation of the odor problem. Discussion ensued.

7. UNFINISHED BUSINESS AND GENERAL ORDERS (Unanticipated Items)

a) Discussion of name for website through Granicus

Discussion of the name for the Granicus website. The general consensus is to name the website "Wareham Water Quality Portal" and review it with the Granicus' representative for feedback.

b) Contact with the Water Commissioners from Wareham and Onset Water Departments.

SEWER COMMISSIONERS MEETING MINUTES – 8/6/2015 (CONT'D)

Discussion as how to obtain data from the water departments that is necessary in establishing the new sewer usage billing formula. Mr. Campinha suggested that the Board meet with each water district's water commissioners and establish some sort of MOU (Memorandum of Understanding). Chairman Jordan to make contact with the Water Districts.

c) Inter-municipal Agreement

Commissioner Giberti stated that nothing has occurred regarding the Board of Selectmen.

8. NEW BUSINESS

(none)

9. NEXT MEETING DATE AND TIME

The next meeting scheduled for August 13, 2015 at 6:30 p.m.

10. ADJOURNMENT

MOTION: Commissioner Giberti moved to adjourn. Commissioner Bronk seconded.

VOTE: 5-0-0 (Unanimous)

Respectfully submitted,

Rebecca Benitez-Figueroa

Department Assistant

Attest: *Susan J. Sweeney*

Susan J. Sweeney, Clerk

BOARD OF SEWER COMMISSIONERS

Date Signed: 10/15/15

Date sent to the Town Clerk: 10/19/2015