### PROCESS FOR CALLING A TOWN MEETING

## October 23, 2017 General Business

TUESDAY, August 1, 2017 Board of Selectmen establish all dates for completion of a Warrant for the Fall Town Meeting.

MONDAY, August 28, 2017 Last day to post in at least one public place in each precinct, Notice of Intention of Board of Selectmen to call the Fall Town Meeting for October 23, 2017. (By-Law Div. I, Art. I, Sec. 3.) - **10 days notice before Warrant closes**.

THURSDAY, September 7, 2017 Last day for articles and/or petitions to be inserted in the Warrant. (WHRC Section 2-4 (c) - **45 days or more before Town Meeting convenes**.

TUESDAY, September 12, 2017 Board of Selectmen officially close the Warrant.

THURSDAY, September 14, 2017 Last day to post in each precinct and deliver a copy of Warrant to the Town Moderator and to the Chairman of the Finance Committee, Planning Board & Capital Planning Committee established by Section 2-5 of WHRC. (WHRC Section 2-4 (d) - **Within 3 days of closing of Warrant**

MONDAY, September 18, 2017 Last day to submit articles to the Finance Committee to be included in the Warrant. (By-Law Div. I, Art. I, Sec. 1.) - **No later than 35 days before Town Meeting convenes**.

THURSDAY, October 5, 2017 Last day to publish entire Warrant in a local newspaper. (WHRC Section 2-4 (d) – **Not less than** **14 days before Town Meeting.**

MONDAY, October 23, 2017 Commencement of Fall Town Meeting. (By-Law Div. I., Art. I, Sec. 1.) – **Fall Town Meeting shall be held on the fourth Monday of October**.