

*WAREHAM
SPRING TOWN
MEETING
FINANCE
COMMITTEE
REPORT*

APRIL 22, 2024

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INTRODUCTION

Under the Wareham Town Charter and bylaws, it is the duty of the Finance Committee to consider all matters of business included within the articles of any warrant for a town meeting. The Finance Committee, after hearing from the proponent of each article and voting on the appropriate action, reports in writing its recommendations concerning all matters contained in any town meeting warrant relating to the appropriation of money, or which would entail an expense upon the Town.

This report is intended to explain the articles and tell you, the legislative body of the Town, what we have learned over months of presentations and what action we believe Town Meeting should take with regard to each proposal. Some articles are housekeeping – the transfer of funds among accounts, for example – while some are more complex. The most significant matter under consideration at this Town Meeting is the annual budget, reflecting the Town's expense and revenue expectations for the coming fiscal year, but there are also bylaw and charter proposals, among other things for you to decide.

Your thoughtful consideration is the key and final piece of a process that began months ago. Thank you for showing up and participating in this important community function.

Prepared by the Wareham Finance Committee:

Norma Scogin, Chair
Matt Rose, Vice Chair
Julie Moran, Clerk
Dominic Cammarano, Jr.
Gerald Stefanski
Joseph R. Smith, Jr.
Heidi Churchill
Brianna King

FINANCE COMMITTEE REPORT

ANNUAL TOWN MEETING ARTICLES

ARTICLE 1 – ELECTION OF OFFICERS

To choose the following officers: one Select Board member for a term of three (3) years; one Select Board member for a term of two (2) years (unexpired term); two Board of Assessors for a term of three (3) years; two School Committee members for a term of three (3) years; one Housing Authority member for a term of five (5) years; one Housing Authority member for a term of one (1) year (unexpired term); one Sewer User Commissioner for a term of three (3) years; one Non Sewer User Commissioner for a term of three (3) years; one Deputy Moderator for a term of three (3) years, to do or act in any manner relative thereto.

Inserted by the Select Board

EXPLANATION: This is a routine but important article for the Town's Annual Town Meeting. The cost of the election is reflected in the overall Town budget. The Town's elected and appointed officials make key decisions that affect the Town's finances.

Select Board recommends favorable action: 4-0-0

Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: Most of these positions are uncompensated but essential to the successful administration of the Town. We encourage all eligible citizens of Wareham to register and vote.

ARTICLE 2 – RECURRING BUSINESS

A. To see if the town will vote to authorize the Select Board and/or the Town Administrator to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted or otherwise available to Wareham by the Commonwealth of Massachusetts or the U.S. Government under any State or Federal Grant program or activity, or to do or act in any manner relative thereto.

Inserted by the Select Board

B. To see if the Town will authorize its Town Treasurer/Collector to enter into compensating balance agreements for fiscal year 2024 pursuant to Chapter 44, Section 53F of the General Laws, or to do or act in any manner relative thereto.

Inserted by Select Board

C. To see if the Town will vote to expend interest earned from loan repayments made between the Town of Wareham and Wareham residential property owners as authorized under Chapter 111, Section 127B1/2 and/or Chapter 29C of the General Laws for use for the administration of the Septic Loan Program and for additional so-called betterment loan projects, or to do or act in any manner relative thereto.

Inserted by the Select Board

EXPLANATION A: This is a housekeeping article which authorizes the Select Board and/or the Town Administrator to accomplish the legal and administrative details necessary to enter into agreements and contracts involving State and Federal funds.

EXPLANATION B: This is a housekeeping article which authorizes the Town Treasurer/Collector to maintain sufficient balances in the Town accounts to avoid bank service charges.

EXPLANATION C: This is a housekeeping article which ensures that the Town conforms to Massachusetts law regarding the Title V Septic Loan Program. It authorizes interest earned on loans made to individual homeowners to be used for administration of the program and to make additional loans.

Select Board recommends favorable action: 4-0-0
Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: The Finance Committee recommends approval of this article. It allows the Town to continue to conduct normal operations.

ARTICLE 3 – COMPENSATION OF CERTAIN APPOINTED AND ELECTED OFFICIALS

To see if the Town will vote pursuant to G.L. c. 41, Section 108 to set the compensation of elected officials, and further, to set the compensation of certain appointed officials, or to do or act in any manner relative thereto.

Inserted by the Select Board

EXPLANATION: This article authorizes the establishment of salary level for the Town Moderator, currently set at \$125 per day for days of service to the Town.

Select Board recommends favorable action: 4-0-0
Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: The Town Moderator provides a crucial service to the Town by conducting Town Meetings in an orderly and professional way and advising on procedural matters.

ARTICLE 4 – FY25 REVOLVING FUNDS

To see if the town will vote to fix the maximum amount that may be spent during fiscal year beginning on July 1, 2024 for the revolving funds established in town by-laws for certain departments, committees, or officers in accordance with Massachusetts General Laws Chapter 44, Section 53E½, or take any other action relative thereto.

Revolving Fund	Authorizing to Spend Fund	FY25 (current) Spending Limit
COA/Transportation	COA Director	200,000
Library	Library Director	20,000
COA/Social Programs/Daycare	COA/Social Programs	50,000
COA/Activities	COA Director	50,000
Hammond Rental	Director of Municipal Maintenance	50,000
Recycling	Chair of Recycling Committee with approval of Town Administrator	50,000
Shellfish Propagation	Shellfish Constable and Town Administrator	30,000
Board of Health	Health Department	75,000
Treasurer	Director of Finance	150,000
Code Enforcement	Building Commissioner	100,000
Solid Waste and Recycling	Town Administrator, Municipal Maintenance Director	2,500,000
Tremont Nail Factory Buildings & Grounds	Director of Municipal Maintenance	500,000
Little Harbor Golf Course	Town Administrator, Municipal Maintenance Director	1,000,000
Decas Facility	Administrator, Municipal Maintenance Director	750,000

Inserted by the Select Board at the request of the Town Administrator

EXPLANATION: This is a housekeeping article that authorizes the various revolving funds. While reauthorization is not required, this article has been included in the Annual Town Meeting warrant in the past.

Select Board recommends favorable action: 4-0-0

Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: The revolving funds, established by the Town Bylaws pursuant to Massachusetts law, are required to continue certain important activities and programs of the Town that generate fees.

ARTICLE 5 – OCCASIONAL REPORTS

To receive and hear reports regarding the Redevelopment Authority, Select Board, School Committee, Capital Planning Committee and Planning Board and any other reports from committees who deem it necessary, or to do or act in any other manner relative thereto.

Inserted by the Select Board

EXPLANATION: This article authorizes Town Meeting to hear reports from Town boards, committees, and commissions.

Select Board recommends favorable action: 4-0-0

Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: This is a routine article which formally allows Town Meeting to hear reports and updates on matters of interest to the Town without requiring individual warrant articles.

ARTICLE 6 – FY25 CAPITAL PLAN

To see if the Town of Wareham will vote to raise and appropriate and/or transfer a sum of money from available funds and authorize borrowing subject to MGL Chapter 44, Sections 7 or 8 or any other enabling authority, for the purpose of capital improvement projects including replacement of vehicles and equipment and repairs to and improvements to town buildings, facilities and waterways, or to do or act in any manner relative thereto.

Inserted by the Select Board at the request of the Town Administrator

EXPLANATION: The purpose of this article is to plan for expected capital projects.

Select Board recommends

Finance Committee recommends no action

Finance Committee Recommendation: The Capital Planning Committee is responsible for continuously updating the Capital Improvement Program which is a five-year plan of potential capital expenditures with supporting information as to the need of each expenditure. It does not project the potential revenues for any Fiscal Year. This request represents the current needs of Wareham based on priority and available funds. Capital expenditure typically includes equipment, building repairs and asset maintenance costing greater than \$25,000 that are needed to run the Town safely and efficiently. Health and safety are given priority. Capital needs are identified by department heads and reviewed by the capital Planning Committee prior to approval for acceptance on the 5-year Capital Plan. The final list of items to be funded under the Capital Plan is made by the Town Administrator based upon Town-wide priorities and available free cash as well as outside funding sources. There are no Capital requests for this Annual Town Meeting (FY 2025) All current requests have been placed on the FY2024 Special Town Meeting. See Appendix for more detailed information.

ARTICLE 7 – FY25 BUDGET

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow such sums of money as are necessary to fund the annual operating budget of the Town for Fiscal Year 2025, or take any other action relative thereto.

Inserted by the Select Board at the request of the Town Administrator

EXPLANATION: This article encompasses the Town's entire operational budget, with revenue and expense detail, for review and approval by the taxpayers of Wareham. See appendix for more detailed information.

Select Board recommends favorable action: 4-0-0

Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: The Finance Committee recommends approval of the budget as presented by the Town Administrator. We have met with the heads of all Town departments and had the opportunity to ask questions about their budget requests. Almost all increases in the budget over FY24 are due to contractual salary obligations and cost increases due to inflation. We appreciate the efforts of the Town Administrator and other Town employees, including the Schools, to maintain a high level of service at the lowest cost reasonably possible. With respect to Wareham Public Schools, whose costs make up the majority of the Town's expenses, the Town is unable to make up for pandemic relief no longer provided by sources outside the Town under current legal constraints of Proposition 2-1/2. Any further increase in funds currently provided by the Town would require the citizens to vote in favor of an override, permanently raising the tax levy limit, or significant new growth, which is constrained by the sewer moratorium.

ARTICLE 8 – EMERGENCY MEDICAL SERVICES BUDGET

To see if the Town will vote to appropriate a sum of money to the Emergency Medical Services salaries and wages account, the Emergency Medical Services general expense account, and further, to authorize a sum of money in estimated receipts of the Emergency Medical Services to be used to offset said appropriation in accordance with M.G.L. Chapter 44, Section 53E, or to do or act in any manner relative thereto.

Inserted by the Select Board at the request of the Town Administrator

EXPLANATION: This article authorizes the Town to pay a sum of money from the general account for salary and other expenditures for the operation of Emergency Medical Services. This article further authorizes that anticipated revenues received from Emergency Medical Service be used to offset salary and other expenses.

Select Board recommends favorable action: 3-0-1

Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: The Finance Committee recommends approval of this article after reviewing the budget request of the department. EMS provides a necessary and valuable service to our local community and has demonstrated both efficiency and effectiveness in budget management and public service.

ARTICLE 9 – UPPER CAPE COD REGIONAL TECHNICAL HIGH SCHOOL BUDGET

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money as its share of the operating and capital costs of the Upper Cape Cod Regional Technical High School for the Fiscal Year July 1, 2024 through June 30, 2025, or to do or act in any manner relative thereto.

Inserted by the Select Board at the request of the Upper Cape Cod Regional Technical High School District

EXPLANATION: Wareham's FY25 proportional assessment from Upper Cape Cod Regional Vocational-Technical School District is based on the number of Wareham students attending the school. The budget is set by the Regional School Committee and submitted to its member towns of Bourne, Falmouth, Marion, Sandwich, and Wareham. See appendix for more detailed information.

Select Board recommends favorable action: 4-0-0
Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: Upper Cape Cod Regional Technical School is an option for Wareham students in grades 9 through 12. Wareham sends the largest number of students of the member towns to UCT. Vocations students may choose from include traditional trades as well as emerging fields like information technology, health technology, and environmental science. Students receive preparation for certifications, employment, and in some cases 2 or 4 year post-secondary education. 263 Wareham students expected to attend UCT during the 2024-25 academic year, an increase of 25 from the current year. Wareham's assessment for FY25 is \$3,783,059, an increase of \$478,435 over FY24. The increase is due to contractual obligations, inflation, and the additional Wareham students attending. The assessment should be approved.

ARTICLE 10 – WPCF ENTERPRISE FUND

To see if the Town will vote to appropriate a sum of money from the Water Pollution Control Enterprise Fund: Salary and Wages; Expenditures (includes debt), in accordance with Chapter 44, Section 53F-1/2 of Massachusetts General Laws to defray the operating and capital expenses of the Water Pollution Control Enterprise Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025, or to do or act in any manner relative thereto.

Inserted by the Select Board at the request of the Sewer Commission

EXPLANATION: This is a routine article that seeks to appropriate monies from the Water Pollution Control Facility Enterprise Fund to defray the operating costs and capital expenses for the WPCF for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

Select Board recommends favorable action: 4-0-0
Finance Committee recommends favorable action: 7-0-1

Finance Committee Recommendation: The WPCF is funded through user fees and is overseen by an elected Sewer Commission and the Sewer Director. Every year the town asks the residents to allow the transfer of funds from the WPCF enterprise fund to offset the cost of their operating expenses. The Finance Committee has reviewed the WPCF budget and recommends the requested appropriation.

ARTICLE 11 – TREMONT NAIL REMEDIATION PROJECT

To see if the Town will vote to appropriate from the Community Preservation Act Funds FY25 Estimated Annual Revenues or any other monies available in the Community Preservation Act Fund under the category of Historic Preservation, the sum of \$250,000, for Debt Principal Debt payoff payment and the sum of \$15,207.64, for Short Term Interest on the bond approved at the 2018 Fall Town Meeting, Article 11, for the cleanup of contamination at the Tremont Nail Factory site or to take any action relative thereto.

Inserted by the Select Board at the request of the Community Preservation Committee

EXPLANATION: CPA funds are used to pay both the principal and interest on the Tremont Nail Remediation Debt approved at the 2018 Fall Town Meeting for the cleanup of the Tremont Nail Factory site. This payment will be the final payment for this debt. On February 14, 2024, the Community Preservation Committee voted 4-0-0 to submit this article for consideration at the 2024 Spring Town Meeting.

Select Board recommends favorable action: 4-0-0

Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: This article authorizes the Town to make the final payment on the Tremont Nail Remediation project approved by the voters in the Fall 2018 meeting from available CPA funds. It is appropriate and necessary.

ARTICLE 12 – FY2025 COMMUNITY PRESERVATION FUND RESERVES

To see if the Town will vote to reserve for future appropriation from Community Preservation Act Funds FY 2025 Estimated Annual Revenues for the following amounts (1) \$60,00.00 for administrative expenses; (2) \$120,000.00 to Open Space Reserves; (3) \$120,000.00 to Historical Preservation Reserves; and (4) \$120,000.00 to Affordable Housing Reserves or to do or act in any manner relative thereto.

Inserted by the Select Board at the request of the Community Preservation Committee

EXPLANATION: The Community Preservation Committee is required by law to reserve at least 10% of the fiscal year’s estimated revenue for historical preservation, affordable housing, and open space grants and to allocate 5% of this estimated revenue for its administration expenses. The FY 2025 estimated revenue is \$1,200,000.00. The total amount of this article is \$420,000.00. On February 14, 2024, the Community Preservation Committee voted 4-0-0 to submit this article for consideration at the 2024 Spring Town Meeting.

Select Board recommends favorable action: 4-0-0

Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: This is a recurring article. Every year state law requires that funds be allocated for specific use within the CPC. This article is meant to keep the Town in compliance.

CITIZENS PETITIONS

ARTICLE 13 – REMOVE LIMIT OF 3 MARIJUANA RETAILERS

To see if the Town will amend the zoning By Laws and/or other applicable town laws to allow more than 3 licensed Marijuana Retailers in Wareham. We believe a limit on Marijuana Retail Establishments that operate compliantly only hurts consumer selection, limits the public tax basis and undermines an open and well regulated market.

Petitioned Article Submitted by Jaako Rinta et all.

EXPLANATION: The current limit on licensed Marijuana Retailers in Wareham does not serve the public good. In the early days of legalization, this slow approach made sense to test the waters and contain fears of sales to minors, public consumption and dangerous products entering the public market. Licensed marijuana retailers work to replace the existing unregulated black market for marijuana and must ensure only adults 21+ can make purchases, that marijuana is not consumed on their premises and that all products are tested by a state licensed lab. They also must follow strict state licensing guidelines. I believe a limit on Marijuana Retail Establishments that operate compliantly only hurts consumer selection, limits the public tax basis and undermines on open and well regulated market. It is in the Town's best interest to replace the cannabis black market with a well-regulated licensed market.

Select Board recommends favorable action: 0-4-0

Finance Committee recommends favorable action: 0-7-1

Finance Committee Recommendation: The Committee believes further study is needed on this proposal. The petitioner still needs approval from other boards and possibly the state to change the zoning bylaws. It is unclear to the committee that the Town would benefit from the proposed change.

ARTICLE 14 – JOHN B. DIXON RECYCLING CENTER

To see if the Town will vote to raise and appropriate, or transfer \$25,000.00 to the John B. Dixon Recycling Center's expense budget to fund the Center's recycling efforts in the Town for the next five years.

Petitioned Article Submitted by Jennifer Gady et all.

EXPLANATION: This is a request to for funds for the Recycling Center. The petitioners have asked that this article be passed over.

Select Board recommends NA

Finance Committee recommends NA

Finance Committee Recommendation: NA

SPECIAL TOWN MEETING ARTICLES

ARTICLE S1 – BUDGET TRANSFERS

To see if the Town will vote to transfer sums of money within the budget lines as voted in Article 7 of the 2023 Spring Annual Town Meeting and further transfer from available funds to said budget lines, or to take any other action relative thereto.

Inserted by the Select Board

EXPLANATION: This is a housekeeping article to comply with accounting requirements. No transfers are necessary at this time.

Select Board recommends favorable action: 4-0-0

Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: No transfers are required.

ARTICLE S2 - FUND PARKING PROGRAM

To see if the Town will vote to transfer a sum of money from the Receipts Reserved for Appropriation Parking at Onset Pier Account to Fund the Parking Programs and Onset projects, with such funds to be distributed by the Town Administrator or to take any action relative thereto.

Inserted by the Select Board at the request of the Town Administrator

EXPLANATION: Parking receipts from parking stickers and kiosks go into a special account and can only be transferred by vote of Town Meeting. The funds go to support local activities, and maintenance of the Onset area. The total to be transferred is \$68,600.00.

Select Board recommends favorable action: 4-0-0

Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: This is a routine matter. The funds benefit the Town and the transfer should be approved.

ARTICLE S3 - SPRING 2024 CAPITAL

To see if the Town will vote to appropriate and/or transfer a sum of money from available funds and authorize borrowing subject to MGL Chapter 44, Sections 7 or 8 or any other enabling authority, for the purpose of capital improvements including replacement of vehicles, equipment, repairs and improvements to town buildings, facilities and waterways, or to do or act in any manner relative thereto.

Inserted by the Select Board at the request of the Town Administrator

EXPLANATION: The following have been reviewed and approved by the Capital Planning Committee:

Wareham Public Schools (WPS) is requesting three (3) 77 passenger buses to replace buses which range in age from 12 to 16 years old and two (2) 9 passenger vans to transport out of district students. Using owned vans is estimated to annually save WPS \$75,000 over the amount currently going to 3rd party contractors for the transportation. WPS is also requesting funds for the continuation of the Middle School roof replacement.

Wareham Police Department (WPD) is requesting funds for record management, software, radio and telephone. The current record management system will soon be obsolete and no longer supported by the vendor. WPD has received a grant which covers \$100,000 of the total cost.

Wareham Free Library is requesting funds to repair and replace the antiquated HVAC system. This is complementary to the recent expenditures on exterior maintenance and roof replacement.

Municipal Maintenance Department (MMD) is requesting two (2) 6 wheel and one (1) ten wheel Western Star trucks. These vehicles will be used in daily maintenance as well as snow removal. The current trucks average 20 years old. MMD is also requesting 25 solar powered Speed Aware Radar Signs. Town administration has received numerous speeding complaints. These signs will reduce speed and promote safety. MMD is also funding the repair, maintenance and debris removal of the town's catch basins. Since this project began over 1,500 catch basins have been cleaned. MMD is requesting to purchase three (3) all electric 4 wheel drive vehicles. These vehicles will be used by various town departments, boards and committees. The vehicles will be low mileage and have a useful life of about 10 years.

The total amount is \$5,670,000. See Appendix for further information.

Capital Planning recommends favorable action: 6-0-0
Select Board recommends favorable action: 4-0-0
Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: The Finance Committee recommends approval of this article. All of the requests have been reviewed by both the Capital Planning Committee and the Finance Committee and found to be appropriate.

ARTICLE S4 - TRANSFER OF AVAILABLE FUNDS

To see if the Town will vote to transfer \$850,000 from Certified Free Cash to fund the following items:

- A. OPEB Trust Fund - \$300,000;
- B. Unemployment Reserve - \$300,000;
- C. Stabilization Fund - \$150,000;
- D. Benefits Reserve - \$100,000;

or to do or act in any manner relative thereto.

Inserted by the Select Board of at the request of the Town Administrator

EXPLANATION: The Town has a policy of yearly contributions to the Stabilization Fund with the goal of maintaining a financial reserve of at least 5% of the fiscal year operating budget. In addition, the Town is working to reduce the deficit in the Plymouth County Other Post Employment Benefits Trust Fund (OPEB) by making yearly transfers. Additional funds are needed in the Unemployment Reserve and Benefits Reserve accounts. Only Town Meeting can transfer monies in and out of these accounts. See Appendix for further information.

Select Board recommends favorable action: 4-0-0
Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: These transfers are in keeping with current policies, keep the Town in a good financial position, and should be approved.

ARTICLE S5 – PRIOR YEAR BILLS

To see if the Town will vote to transfer appropriate or from available funds or any combination of the foregoing, a sum of money to pay unpaid bills of prior fiscal years, or to do or act in any manner relative thereto.

Inserted by the Select Board of at the request of the Town Administrator

EXPLANATION: This is a routine article inserted in case prior unpaid bill come to light. There are no such bills at this time.

Select Board recommends
Finance Committee recommends no action

Finance Committee Recommendation: No action is needed because there are no prior year bills to pay at this time.

ARTICLE S6 - PEG ACCESS RECEIPTS TO WAREHAM COMMUNITY TV

To see if the Town will vote to transfer a sum of money from the PEG Access receipts Reserved for Appropriation account to Wareham Community Television (WCTV), or to do or act in any manner relative thereto.

Inserted by the Select Board at the request of the Town Administrator

EXPLANATION: This is a housekeeping article. Verizon and Comcast deposit licensing fees with the Town and twice a year Town Meeting approves the transfer of those monies to WCTV to maintain their operations. WCTV is an independent entity that functions to benefit the Town as dictated by legislation. Most of the equipment and staffing required to present televised and remote Town board, committee, and other meetings and events is provided by WCTV. The amount to be transferred is \$325,066.26.

Select Board recommends favorable action: 4-0-0
Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: WCTV provides a benefit to the Town at no cost to us. Legislation requires that the fees to finance its operations go to the Town. The Finance Committee recommends approval of this transfer.

ARTICLE S7 – UNION CONTRACTS

To see if the Town will vote to approve and fund the Collective Bargaining Agreement between the Town of Wareham and:

A. Wareham Public Employees Union 1249 of the Laborers’ International Union of North America, Wareham Waste Water Treatment Plant Operators;

B. Wareham Public Employees Union 1249 of the Laborers’ International Union of North America, Foreperson’s Union;

or to do or act in any manner relative thereto.

Inserted by the Select Board at the request of the Town Administrator

EXPLANATION: See addendum

Select Board recommends favorable action:

Finance Committee recommends favorable action:

Finance Committee Recommendation: See addendum

ARTICLE S8 – DUTY OF TOWN CLERK

To see if the Town will vote to create a new bylaw which will authorize the Town Clerk, after including all changes to the General Bylaws that have been approved by the Attorney General or Legislature, to make non-substantive editorial revisions to the General Bylaws to ensure consistent and appropriate sequencing, numbering, lettering, and formatting in compliance with the current document, or to do or act in any manner relative thereto.

Inserted by the Select Board at the request of the Bylaw Review Committee

EXPLANATION: The bylaw will NOT allow the Town Clerk to make substantive changes.

The current General Bylaws have suffered from years of adding, deleting, and amending the document without changing the sequencing, numbering, lettering, pagination, etc. creating in some cases, a confusing document.

For example, in Division VII of the Bylaws, Article I was repealed by legislative act with the creation of the Wareham Redevelopment Authority in 2018. Consequently, Division VII is missing an Article I but contains Articles II, III, and IV. In another example, Division XIII contains two articles labeled Article I because at the 2022 Town Meeting, the second Article I was voted on and approved with that designation by the Attorney General with the mis-numbered Article. These are just two of several similar issues in the current Bylaws.

Had the Town Clerk had the authority to make **non-substantive changes** “to ensure consistent sequencing, numbering, lettering and formatting” these issues could have been avoided. Several other towns give such authority to their Town Clerk.

Select Board recommends favorable action: 4-0-0
Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: This creates a ministerial duty for the Town Clerk which will ensure that Bylaw changes approved by Town Meeting are correctly numbered and positioned. The change is in keeping with practice in other towns in the Commonwealth and should be approved.

ARTICLE S9 – HARBOR SERVICE PERMIT RECEIPTS

To see if the Town will vote to transfer the sum of \$15,000.00 from the Harbor Services Permits Receipts Reserved for Appropriations Account, to be transferred to the Harbormaster's Maintenance and Improvements account see if the Town; or take any other action relative thereto.

Inserted by the Select Board at the request of the Harbormaster

EXPLANATION: This request will allow our department to fund the following needs:

Vessel Dockage - \$5,000.00
Patrol Boat Dockage

Training - \$10,000.00
Required Law Enforcement Training, two officers Full Time Police Academy

Select Board recommends favorable action: 4-0-0
Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: These are all expenses needed to continue operations of the Harbormaster and are of benefit to the Town. The money comes from mooring permits issued by the Harbormaster. They should be approved.

ARTICLE S10 – TREMONT NAIL REMEDIATION

To see if the Town will vote to appropriate from the Community Preservation Act Unallocated Funds or any other monies available in the Community Preservation Act Fund under the category of Historic Preservation, the sum of \$76,000, for Debt Principal Debt payment and the sum of \$19,937.62, for Short Term Interest on the bond approved at the 2018 Fall Town Meeting, Article 11, for the cleanup of contamination at the Tremont Nail Factory site or to take any action relative thereto.

Inserted by the Select Board of at the request of the Community Preservation Committee

EXPLANATION: CPA funds are used to pay both the principal and interest on the Tremont Nail Remediation Debt approved at the 2018 Fall Town Meeting for the cleanup of the Tremont Nail Factory site. On February 14, 2024, the Community Preservation Committee voted 4-0-0 to submit this article for consideration at the 2024 Spring Town Meeting.

Select Board recommends favorable action: 4-0-0
Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: This article authorizes the Town to use CPA funds to make an additional debt and principal payment on the Tremont nail Remediation project approved by the voters in the Fall 2018 meeting. It is an appropriate use of the available funds.

ARTICLE S11 – RETURN UNUSED FUNDS FROM COMPLETED PROJECTS

To see if the Town will vote to transfer \$20.76 to the Community Preservation Open Space Reserve Fund account from the Dog Park Fall 2017 town meeting article #27 and to transfer a total of \$8,465.86 to the Community Preservation Undesignated Fund account from: the Weweantic Ahearn River corridor, Spring 2012 town meeting article #41 (\$4,475.00), the Swift Beach Engineering Fall 2015 town meeting article #23 (\$889.76), and the Mobility Mats Special Spring 2022 town meeting article # 7 (\$3101.10) or to do or act in any manner relative thereto.

Inserted by the Select Board at the request of the Community Preservation Committee

EXPLANATION: These projects have been completed and closed. Unexpended funds must be returned to the Community Preservation Funds they were granted from.
On February 14, 2024, the Community Preservation Committee voted 4-0-0 to submit this article for consideration at the 2024 Spring Town Meeting.

Select Board recommends favorable action: 4-0-0
Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: This is a routine transfer. The CPC seeks to return unused funds that were earmarked for previously approved projects that are now complete.

ARTICLE S12 – SEWER #1 – WPCF AERATION BLOWERS AND VEHICLES

To see if the town will vote to appropriate the sum of Four Hundred Thousand (\$400,000) from WPCF Enterprise Fund Retained Earnings for the purchase of Two (2) Aeration Blowers, 1-1 ton pickup truck with a crane, 1-¾ ton pickup truck with a crane, and 1-¾ ton pickup truck, or to do or act in any manner relative thereto.

Inserted by the Select Board at the request of the Town Administrator

EXPLANATION: The Aeration Blowers are critical in the processing for the treatment of wastewater. The cost of each blower is \$105,000. The plant has been renting a blower for the past 8 months at a monthly cost of \$17,500. It is time to purchase our own. The plant is using a blower that has recently been repaired and using the rental as a backup. The 3 pickups trucks that are being requested to replace 3 pickups that were recently auctioned off after being deemed unsafe to drive by the municipal maintenance department.

The Sewer Commissioners voted 5-0-0 to submit this article for Special Spring 2024 Town Meeting.

Capital Planning recommends favorable action: 6-0-0

Select Board recommends favorable action:
Finance Committee recommends favorable action: 7-0-1

Finance Committee Recommendation: The WPCF seeks authorization to use funds from their retained earnings to purchase 3 new trucks and 2 Aeration blowers. We are currently renting a blower at a cost of Approximately \$305,000 per year. The Finance Committee recommends approval of this article, which will save the WPCF money. All of the requests have been reviewed by both the Capital Planning Committee and the Finance Committee and found to be appropriate.

ARTICLE S13 – TRANSFER OF MCKINNEY-VENTO FUNDS TO TRANSPORTATION REVOLVING ACCOUNT

To see if the Town will vote to approve the transfer of McKinney Vento revenue received in FY23 \$123,882.00 into the School Transportation Revolving Account.

Inserted by the Select Board at the request of the Wareham School Committee

EXPLANATION: The Town receives reimbursement for the transportation of homeless students to and from school where their temporary housing is outside of the district. This is part of the McKinney-Vento Homeless Education Assistance Act. As this funding is a direct reimbursement of transportation costs, we are asking that it be made available for expenditure on school transportation costs – including the maintenance of the existing fleet.

Select Board recommends favorable action: 4-0-0
Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: This is a routine transfer of reimbursed costs under state law. It should be approved.

ARTICLE S14 – DELETE SEVERAL GENERAL BYLAWS

To see if the Town will vote to delete the following General Bylaws:

- Division I, Article III, Section 3 in its entirety;
- Division I, Article IV, Section I in its entirety;
- Division I, Article IV, Sections 12 A, B, and C in their entirety;
- Division I, Article VIII, Sections 1, and 2 in their entirety;
- Division II, Article I, Sections 1A to 17 in their entirety;
- Division III, Article I, Sections 1-7 in its entirety;
- Division III, Article III in its entirety;
- Division IV, Article I, Section 1 in its entirety;
- Division IV, Article I, Section 4 in its entirety;
- Division IV, Article I, Section 10 in its entirety;
- Division VIII Article I in its entirety;
- Division XII, Article 1, Section 1 in its entirety

as printed in a document in the Office of the Town Clerk, or take any other action relative thereto.

Inserted by the Select Board at the request of the Bylaw Review Committee

EXPLANATION: Many of the bylaws are outdated or covered by Massachusetts General Laws, our Zoning Bylaws, or the Open Meeting Law. The Bylaw Review Committee is in the process of deleting unnecessary obsolete, and/or repetitive bylaws, and updating, revising, and eventually reformatting the current bylaws to create a more accurate and user-friendly document for the citizens of Wareham. *Deleting these bylaws is the first step in the process.* The Committee members have thoroughly researched these bylaws and consulted with Town officials, Town Departments, and Town Counsel prior to determining that these bylaws can be safely deleted from the current bylaws. See Appendix for more detailed information.

Select Board recommends favorable action: 4-0-0
Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: The Finance Committee Recommends approval of this Article. Cleaning up the Town Bylaws is a major undertaking and this is a good first step.

ARTICLE S15 – AMEND THE TOWN CHARTER

To see if the Town will vote to authorize the Select Board to petition the Legislature for Special Legislation that amends the Wareham Home Rule Charter, Section 5-3, as shown in a document on file in the Office of the Town Clerk, titled ‘Proposed Charter Change’ by changing the date from **January 25**, to **February 28**, to read as follows:

“Within a fixed time by by-law before the date on which the Town Meeting is to be held in the Spring of each year, and not later than February 28, every year, the Town Administrator, under the direction of the Select Board, shall submit to the Finance Committee a proposed budget for the ensuing fiscal year with an accompanying budget message and supporting documents.” or to do or act in any manner relative thereto.

Inserted by the Select Board

EXPLANATION: The change in the due date makes sense, as many of the funding sources for the Town’s budget are not known until February, and sometimes later. The Finance Committee, Select Board and the Town Administrator believe this to be an appropriate date.

Select Board recommends favorable action: 4-0-0
Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: The Finance Committee Recommends approval of this Article which will assist both the Town Administrator in the preparation of the annual proposed budget package and the Finance Committee in their review of the same.

ARTICLE S16 - AMEND THE TOWN BYLAWS FINANCE COMMITTEE MEMBERS

To see if the Town will vote to amend the Town’s Bylaws, Division I, Article IV, Section 5, by changing the number **nine** to the number **seven**, to read as follows:

“There shall be a Finance Committee of seven members, who shall hold no other town office in or be a permanent employee of the town.” or to do or act in any manner relative thereto.

Inserted by the Select Board at the request of the Finance Committee

EXPLANATION: The Finance Committee has asked for this change to ensure their ability to conduct their business expeditiously. In addition, the committee's work does not require nine members and with so much of the town's business dependent on volunteers and the prohibition against other committee membership by Finance Committee members it is appropriate to reduce the number serving on the committee.

Select Board recommends favorable action: 4-0-0

Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: The Finance Committee recommends approval of this Article. The Committee feels confident that the reduction in the number of members will not adversely affect the ability of the Committee to effectively carry out its responsibilities to the Town on matters before it. This Article will also help ensure that the Committee is able to maintain a full complement of members to avoid delays in deliberation and Committee action.

ARTICLE S17 – AMENDMENT TO WAREHAM WETLAND PROTECTIVE BYLAW

To see if the Town will vote to amend Wareham Wetland Protective By-law Division IV, Article 1, Section XIV – Regulations, which was adopted by the Town of Wareham during the April 26, 2004 Special Spring Town Meeting by **deleting** the following language in paragraph one, “These Regulations shall be limited to administrative matters, including but not limited to procedures governing the amount and filing of fees, and the submittal requirements for application,” or to take any action relative thereto.

Inserted by the Select Board at the request of the Conservation Commission and Agent

EXPLANATION: The Wareham Conservation Commission reviewed the current Wareham Wetland Protective By-law (the “By-law”) recorded in Division VI, Article I of the By-laws of the Town of Wareham as a matter of administrative effort to keep the Town's environmental protection laws and regulations consistent with the Commonwealth of Massachusetts (MA) Wetlands Protection Act (the “Act”) and relevant to the needs of the community. The Wareham Wetland Protective By-law was first adopted on April 26, 2004, and the last amendment to the same was adopted on April 25, 2016, by Town Meeting vote. [Note: The Article as submitted transposed the Roman numeral VI as IV, a scrivener's error that does not affect the matter to be considered.]

Since that time, the MA Department of Environmental Protection (DEP) promulgated new regulations in the Code of Massachusetts Regulations (CMR) for the administration of the Wetlands Protection Act in 2014, and the DEP aims to promulgate new regulations again in 2024. This new set of regulations will present a significant change to the administration of the WPA and create challenges to the administration of the Wareham Wetland Protective By-law.

The Wareham Conservation Commission believes that deleting the language presented above will enable the Commission to respond more efficiently to regulatory updates and bring the By-law into line with the Commonwealth regulations as they are revised and promulgated. This will help to prevent future appeals and undue burden on applicants and the Town by streamlining the

review of the Commission pursuant to both the Act and the By-law.

Current by-law:

After public notice and hearing, the Commission shall promulgate rules and regulations to effectuate the purposes of this By-law effective when voted and filed with the Town Clerk. Failure by the Commission to promulgate such rules and regulations or a legal declaration of their invalidity by a court of law shall not act to suspend or invalidate the effect of this By-law. These Regulations shall be limited to administrative matters, including but not limited to procedures governing the amount and filing of fees, and the submittal requirements for applications. (Article 6 of the April 26, 2004, Town Meeting; Approved by Attorney General June 29, 2004)

Proposed change:

After public notice and hearing, the Commission shall promulgate rules and regulations to effectuate the purposes of this By-law effective when voted and filed with the Town Clerk. Failure by the Commission to promulgate such rules and regulations or a legal declaration of their invalidity by a court of law shall not act to suspend or invalidate the effect of this By-law. (Article 6 of the April 26, 2004, Town Meeting; Approved by Attorney General June 29, 2004)

A public hearing was held Wednesday March 20, 2024 in Room 320, Multi-Service Center, 48 Marion Road, at 6:00 P.M. At a March 20, 2024 meeting, the Conservation Commission voted 5-0-0 to submit this article for consideration at the Special Spring 2024 town meeting.

Select Board recommends favorable action: 4-0-0
Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: This Bylaw change will enable the Conservation Commission to respond more efficiently to regulatory updates and will bring the Bylaw in line with the Commonwealth's regulations as they are revised and promulgated. This will help to prevent future appeals and undue burden on applicants and the Town by streamlining the review of the Commission pursuant to both the Act and the Bylaw.

ARTICLE S18 – STATE MANDATED REAL ESTATE AND PERSONAL PROPERTY REVALUATION

To see if the Town will vote to transfer from overlay surplus or available funds, a sum of money necessary to complete a state mandated revaluation of all real estate and personal property in the Town, or take any other action relative thereto.

Inserted by the Select Board at the request of the Director of Assessing

EXPLANATION: The Commonwealth requires a full revaluation and certification of value of all real estate and personal property located in the Town every 5 years. This revaluation will be effective for Fiscal year 2025.

Select Board recommends favorable action: 4-0-0
Finance Committee recommends favorable action: 8-0-0

Finance Committee Recommendation: This is required by state law. There was an RFP process to hire a vendor. The expense of \$140,000 is reasonable and should be approved.

APPENDIX

Five Year Capital Plan

WAREHAM 5 YEAR CAPITAL PLAN SPRING TOWN MEETING 2024

Dept & Rank	DESCRIPTION	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
2'24	3 pickup vehicles 2 3/4 ton, 1 1 ton/ 2 cranes	190000					
1'26	scaba replacement			4000000			
3'26	sludge holding tanks all 8)			618000			
1'27	12th street pipe replacement				1000000		
2'27	3 pump stations coastal resilience (grant 1.5m wip)				2000000	2000000	2000000
5'27	lining force mains				10000000		
1'28	septage tanks					528000	
	onset beach infra structure/collection						
	update plant capacity						
Total WPCF		400000	3775000	9393000	16375000	5903000	5375000
SUMMARY							
total Board of Health		0	40000	0	40000	0	40000
total EMS		375000	70000	0	0	425000	0
total Nnatural Resources		0	0	875000	200000	265000	1087000
total Library		2300000	39100	16000	0	0	0
total Inspection Services		0	0	0	0	0	0
total IT Systems		0	274000	420000	90000	1050000	350000
total Municipal Maintenance		1430000	810000	590000	325000	200000	1400000
total Police		65000	491000	208500	208500	208500	208500
total Town Blgds		0	790000	1700000	640000	830000	4920000
total Town Cementeries		0	90000	200000	800000	0	0
total Wareham Public Schools		1500000	387000	1818000	859000	859000	689000
total Town roads		0	3000000	3000000	3000000	3000000	3000000
Total Town and Schools Excludes WPCF		5670000	5991100	8827500	6162500	6837500	11694500
Total WPCF		400000	3775000	9393000	16375000	5903000	5375000

WAREHAM 5 YEAR CAPITAL PLAN SPRING TOWN MEETING 2024

Dept & Rank	DESCRIPTION	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
S23	*replace middle school roof - complete (7491k)						
1'24	3 buses	350000					
3'24	middle school roof	1000000					
2'24	2 transit vans	150000					
1'25	chrome books k-12		47000	109000	170000	170000	
2'25	pickup truck w/plow		80000				
3'25	fire alarm system hs		135000				
4'25	replacement 5 steel doors hs/ms		25000	25000	25000	25000	25000
4'25	technology hs/ms		100000				
1'26	roof top hvac units			264000	264000	264000	264000
3'26	building management system hvac hs&ms			300000			
5'26	boilers ms			720000			
Total School Dept		1500000	387000	1818000	859000	859000	689000
total Town Roads			3000000	3000000	3000000	3000000	3000000
WPCF							
F22	*narrows force main replacement (6m)						
1'26	Generators-plant			1000000			
ongoing	rehab pump stations		550000	550000	550000	550000	550000
ongoing	aeration tanks structure/values		500000	500000	100000	100000	100000
ongoing	replace clarifiers		425000	425000	425000	425000	425000
ongoing	Kettle stations pump replacements		200000	200000	200000	200000	200000
ongoing	infra structure pipe replacement		2000000	2000000	2000000	2000000	2000000
ongoing	repair manholes		100000	100000	100000	100000	100000
SS23	*headworks engineering (2m)						
SS23	*clarifier engineering (2m)						
SSS23	*headworks - upgrade(18M)						
SP23	*swift beach line pipe (3m)						
SSS23	*clarifiers - new structure (18M)						
1'24	aeration blowers	210000					

WAREHAM 5 YEAR CAPITAL PLAN SPRING TOWN MEETING 2024

Dept & Rank	DESCRIPTION	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Town Bldgs							
1'25	Library and Hammond building evaluations		100000				
2'25	Upgrade of Town Hall Boilers		500000				
3'25	Upgrade of MSC Generators		190000				
1'26	Upgrade of MSC Boilers			500000			
2'26	Tremont Nail Factory 3 roof replacements			450000			
3'26	Upgrade MSC elevators			750000			
1'27	MSC Front HVAC				400000		
2'27	Resurface Police Parking Lot				200000		
3'27	Police Station Perimeter Fencing				40000		
1'28	resurface Town Hall/MSC parking lot					250000	
2'28	Municipal Maintenance Admin Building					500000	
3'28	Town Hall Fire Alarm Installation					80000	
1'29	Hammond School Siding						520000
2'29	Update Fire System Tremont Nail						400000
3'29	Library Renovation						2000000
4'29	Hammond Renovation						2000000
Hold	Elm Street dam						
Total Town Bldgs		0	790000	1700000	640000	830000	4920000
Town Cemeteries							
1'25	upgrade Agawam cemetery		35000				
2'25	upgrade Centre cemetery		55000				
1'26	Agawam land clearing and stumping			100000			
2'26	Centre land clearing and stumping			100000			
1'27	Agawam preparation for grave lots				400000		
2'27	Centre preparation for grave lots				400000		
Total Town Cemeteries		0	90000	200000	800000	0	0
School Dept							
ongoing	new vans/buses			400000	400000	400000	400000

WAREHAM 5 YEAR CAPITAL PLAN SPRING TOWN MEETING 2024

Dept & Rank	DESCRIPTION	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
3'24	speed aware radar signs	100000					
4'24	m34 catch basin repair maint disposal	100000					
5'24	3 vehicles	120000					
1'25	3500 Utility truck with plow		95000				
2'25	Surf Rake		85000				
4'25	Wacker Sidewalk Machine		160000				
5'25	Mechanical/Vac Sweeper		350000				
7'25	3 vehicles		120000				
1'26	Rubber Tires Excavator			350000			
2'26	Chipper Box Truck			180000			
3'26	Asphalt Box			60000			
1'27	1 ton truck 3500 with plow				85000		
2'27	1 ton truck 3500 with plow				85000		
3'27	park mower				55000		
4'27	Lowbed Trailer				100000		
2'28	Skid Steer Track Machine					150000	
1'28	Fork Lift					50000	
2'29	Tub Grinder						600000
3'29	Roll Off Truck						400000
1'29	Front End Loader						400000
	Total Municipal Maintenance	1430000	810000	590000	325000	200000	1400000
	Police						
S23	*tasers and body camera pilot program (75k)						
ongoing	Cruiser Replacement (capital lease)			170000	170000	170000	170000
ongoing	operational capital equipment			38500	38500	38500	38500
1'24	Records Management, software, radio, telephone	65000					
2'25	2 cruisers with equipment		141000				
1'25	police body cameras		350000				
	Total police	65000	491000	208500	208500	208500	208500

Dept & Rank	DESCRIPTION	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
S23	*exterior rehabilitation (300k)						
1'24	hvac - repair and replace	2300000					
1'26	gutters			16000			
1'25	carpeting		39100				
Total Library		2300000	39100	16000	0	0	0
Inspection Services							
Total Inspection Services		0	0	0	0	0	0
IT-Systems							
F19	*2 virtual servers (380k)						
S23	*3yr contract cyber monitoring (150k)						
S23	*desktops - dual factor authorization (100k)		50000				
1'25	replace Computer/Periphera//Firewall/ Switch		200000				
2'25	virtual server refresh		24000				
3'25	video surveillance - library			50000			
1'26	technology replacements			350000			
2'26	Building Access Control			20000			
3'26	GPS Tracking				50000		
1'27	technology replacements				40000		
2'27	Document Management					50000	
1'28	technology replacements					1000000	
2'28	financial software						50000
1'29	technology replacements						300000
2'29	virtual server replacement						350000
Total IT-systems		0	274000	420000	90000	1050000	350000
Municipal Maint.							
S23	*10 wheeler w/plow package (375k)						
S23	*3/4 ton pickup with plow package (80k)						
1'24	2 6-Wheeler Class 8 with plow	700000					
2'24	10-Wheeler with plow	410000					

WAREHAM 5 YEAR CAPITAL PLAN SPRING TOWN MEETING 2024

Dept & Rank	DESCRIPTION	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Board of Health							
1'25	vehicle - pickup/suv		40000				
1'27	vehicle - pickup/suv			40000			
1'29	vehicle - pickup/suv						40000
Total BO Health		0	40000	0	40000	0	40000
EMS							
F21	*New Ambulance (3 yr lease) (110k)						
S23	*4 - styker life pack defibrators (155k)						
S23	*balance of f21 new ambulance (220k)						
1'24	New Ambulance (3 yr lease) replace 2016	375000					
1'25	Captain SUV		70000				
1'28	New Ambulance (replace 2019)					425000	
Total EMS		375000	70000	0	0	425000	0
Natural Resources							
F21	*onset pier survey (188k)						
S23	*replace patrol boat (650k)						
SS23	*bayview park (1080k)						
1'26	2 patrol vehicles 3/4 ton 4X4 w/equipment			150000			
2'26	Onset pier renovation engineering			660000	200000	200000	
3'26	engineering Tempest Knob boat ramp			65000			
1'28	harbor plan					65000	
1'29	besse park pier renovations (fy27)						495000
2'29	work boat/motor replacement						92000
3'29	dredging Tempest Knob boat ramp						500000
future	renovate Onset pier						
Total Natural Resources		0	0	875000	200000	265000	1087000
Wareham free Library							
SS22	*roof (580k)						

FY25 Budget



TOWN OF WAREHAM FY25 Budget Submission

	FY23 Actual	FY24 Updated	FY25 Budget for Town Meeting
Real Estate Taxes	45,183,810	46,864,293	48,926,755
2 1/2 Authorized Growth	1,129,596	1,171,608	1,223,169
Debt Exclusion	550,887	890,854	450,000
	1,633,363	1,662,281	1,699,375
PROPERTY TAXES & OTHER REAL ESTATE TAXES	48,497,656	50,589,036	52,299,299
INTER-GOVERNMENTAL TRANSFERS			
School Chapter 70	13,689,648	16,227,456	16,294,776
Charter Schools	1,313,361	677,529	683,992
McKinney-Vento act	-	-	-
Sub Total School	15,003,009	16,904,985	16,978,768
Unrestricted General Government Aid	2,291,934	2,365,275	2,436,234
Veteran Benefits	261,580	239,659	277,853
Exemptions - Veterans, Blind, Surviving Spouses & Elderly	121,841	131,264	131,281
State Owned Land	158,850	185,229	186,112
Sub General Government	2,834,205	2,921,427	3,031,480
CHERRY SHEET AID & OFFSETS	17,837,214	19,826,412	20,010,248
EST. LOCAL REC. & REIMBURSEMENTS			
Motor Vehicle Excise	3,556,672	3,125,000	3,200,000
Local Meals Excise	698,390	600,000	630,000
Local Rooms Occupancy Excise	501,365	450,000	450,000
Short Term Rental Tax	-	-	-
Boat Excise	40,051	45,000	40,000
Cannabis	427,977	150,000	150,000
Penalties & Interest	312,223	325,000	280,000
Fees (includes last year of cannabis impact fees)	1,013,770	750,000	750,000
Rentals	75,515	40,000	65,000
Licenses & Permits	1,908,783	1,050,000	1,350,000
Fines & Forfeits	95,416	100,000	85,000
Investment Income	547,414	150,000	700,000
Medicaid	244,491	275,000	240,000
Misc. Recurring	158,437	220,000	140,000
Misc. Non-Recurring (DLS does not allow this to be budgeted)	222,470	-	-
Estimated Local Receipts - Total	9,802,974	7,280,000	8,080,000
AVAILABLE FUNDS			
Stabilization Fund	-	-	-
Harbor Service Permit Fees	-	53,750	51,250
Community Preservation Fund	-	272,950	272,950
Waterways Improvement	25,000	50,000	50,000
Wetlands Protection	15,000	25,000	25,000
Available Funds - Total	40,000	401,700	399,200
ENTERPRISE FUND			
Enterprise Fund Direct/Indirect	863,766	858,401	850,000
TOTAL GENERAL FUND	77,041,610	78,955,549	81,638,747
TOTAL GENERAL FUND	77,041,610	78,955,549	81,638,747



TOWN OF WAREHAM

FY25 Budget Submission

	FY23 Actual	FY24 Updated	FY25 Budget for Town Meeting
EXPENSE			
Department or Unit			
Town Meetings - Wages	1,103	2,190	2,200
Town Meetings - Expenses	4,179	5,740	5,325
	5,282	7,930	7,525
Selectmen's - Wages	65,077	68,732	70,794
Selectmen's - Expenses	9,874	10,750	10,750
	74,951	79,482	81,544
Town Administrator - Wages	287,149	291,191	307,796
Town Administrator - Expenses	9,056	10,500	10,500
	296,205	301,691	318,296
Finance Committee - Expenses	4,551	10,000	10,000
Reserve Fund	50,000	75,000	50,000
Town Accountant - Wages	192,895	240,748	238,947
Town Accountant - Expenses	14,280	14,000	14,000
	207,175	254,748	252,947
Audit	67,500	70,000	70,000
	67,500	70,000	70,000
Assessors - Wages	324,928	342,478	340,423
Assessors - Expenses	23,661	29,200	16,990
	348,589	371,678	357,413
Treasurer - Wages	350,381	360,099	362,189
Treasurer - Expenses	81,536	99,208	99,908
	431,917	459,307	462,097
General Services - Expenses	79,313	85,500	87,500
	79,313	85,500	87,500
Legal Services	237,620	235,000	245,000
Personnel Services -Wages	204,613	214,101	252,828
Personnel Services - Expenses	16,602	17,000	17,000
	221,215	231,101	269,828
Information Management Technology - Wages	270,560	357,026	360,152
Information Management Technology - Expenses	413,767	509,682	548,079
	684,327	866,708	908,231
Information Management Technology - Communications	92,046	101,900	107,700
Town Clerk - Wages	182,865	207,900	209,420
Town Clerk - Expenses	18,639	20,097	34,900
	201,504	227,997	244,320
Elections & Registrations - Wages	31,864	49,828	62,908
Elections & Registrations - Expenses	20,073	22,005	29,200



TOWN OF WAREHAM

FY25 Budget Submission

	FY23 Actual	FY24 Updated	FY25 Budget for Town Meeting
	51,937	71,833	92,108
Planning and Community Development - Wages	296,737	313,348	304,523
Planning and Community Development - Expenses	21,993	24,250	30,250
	318,730	337,598	334,773
Sick Bonus - Wages	55,363	67,500	67,500
Police Wages	5,553,089	6,138,349	6,360,143
Police Expenses	502,890	538,750	593,250
Capital	150,000	150,000	150,000
	6,205,979	6,827,099	7,103,393
Inspectional Services - Wages	304,620	343,959	362,878
Inspectional Services - Expenses	23,998	26,250	28,250
	328,618	370,209	391,128
Division of Natural Resources - Wages	465,606	495,784	503,477
Division of Natural Resources - Expenses	87,843	92,572	109,800
	553,449	588,356	613,277
Municipal Maint. & Public Bldgs. - Wages	1,571,779	1,766,911	1,857,455
Municipal Main. & Public Bldgs.	788,866	910,050	969,400
	2,360,645	2,676,961	2,826,855
Snow & Ice - Wages	36,747	50,000	50,000
Snow & Ice - Expenses	223,524	310,000	311,000
	260,271	360,000	361,000
Street Lights - General	170,163	185,000	185,000
Board of Health - Wages	189,675	200,696	202,465
Board of Health - Expenses	12,094	22,300	25,800
	201,769	222,996	228,265
Council on Aging - Wages	74,464	141,734	179,149
Council on Aging - Expenses	421	8,000	8,000
	74,885	149,734	187,149
Commission on Disabilities	400	400	400
Veterans' Council	675	1,000	1,000
Library - Wages	283,610	310,416	320,951
Library - Expenses	77,804	90,700	92,700
	361,414	401,116	413,651
Historical District Comm.	200	200	200
Historical Committee	200	200	200
Departmental Wages	11,309,413	11,962,990	12,416,198
Departmental Expenses & Capital	3,285,692	3,675,254	3,862,102
General Government Departmental	14,595,105	15,638,244	16,278,300



TOWN OF WAREHAM FY25 Budget Submission

	FY23 Actual	FY24 Updated	FY25 Budget for Town Meeting
EDUCATION			
Local Schools			
Net School Spending	29,589,667	30,689,307	31,810,311
Non Net School Spending (pupil transportation)	2,425,823	2,821,002	2,821,002
TOTAL LOCAL SCHOOLS	32,015,490	33,510,309	34,631,313
FIXED COSTS			
Debt Exclusion - New School Debt Principal	845,000	885,000	930,000
Debt Exclusion - New School Debt Interest	736,507	694,707	650,706
Debt Exclusion - New School Debt Short Term Interest	51,856	82,574	118,669
Debt-Principal	240,000	805,000	400,000
Debt-Interest - Long Term	18,959	219,325	212,818
Debt-interest - Short Term	12,173	40,000	190,000
Community Preservation - Debt Principal		230,000	230,000
Community Preservation - Debt Interest		42,950	42,950
Harbor Service - Debt Principal		50,000	50,000
Harbor Service - Debt Interest		3,750	1,250
TOTAL FIXED COST	1,904,495	3,053,306	2,826,393
OTHER COSTS			
Veterans' Assessments	375,913	400,000	407,500
SRPEDD Assessment	4,700	4,904	5,184
TOTAL OTHER FIXED COST	380,613	404,904	412,684
EMPLOYEE BENEFITS			
Pension Retirement Contribution	5,016,106	5,622,476	6,129,665
LIUNA	92,000	92,000	92,000
Worker's Comp - 111-F	447,312	475,000	490,000
Town Insurance-General & Professional Liability	685,578	800,000	825,000
Medical Insurance	7,686,830	8,581,840	8,652,305
Life Insurance	20,092	30,000	30,000
FICA-Medicare	585,942	590,000	615,000
TOTAL EMPLOYEE BENEFITS	14,533,860	16,191,316	16,833,970
TOTAL OPERATING BUDGET	63,429,563	68,798,079	70,982,660
OFFSETS			
County & State Assessments	6,111,159	6,107,023	6,623,028
Snow & Ice	-	-	-
99-02 OVERLAY	225,000	250,000	250,000
TOTAL OFFSETS	6,336,159	6,357,023	6,873,028
OTHER BUDGET ARTICLES			
Articles:			
Upper Cape Cod Vocational-Technical School	3,209,689	3,304,624	3,783,059
TOTAL OTHER BUDGET ARTICLES	3,209,689	3,304,624	3,783,059
TOTAL EXPENSES	72,975,411	78,459,726	81,638,747
SURPLUS/DEFICIT	4,066,199	495,823	-

Fiscal Year 2025 ESTIMATED REVENUE & EXPENSES

REVENUES

<u>FY25 TAX LEVY</u>	
FY24 Levy Limit	48,926,755
2.5% Increase	1,223,169
Estimated New Growth	450,000
Debt Exclusion	1,699,375
52,299,299	
<u>OTHER REVENUE</u>	
State Aid Chapter 70	16,294,776
Charter School Reimbursement	683,992
State Aid General Government	3,031,480
Estimated Local Receipts	8,080,000
Available Funds	399,200
Enterprise Fund Direct Costs Transfer	850,000
Total Estimated Revenues	81,638,747

EXPENSES

<u>RECAP SHEET ITEMS</u>	
State: Tuition Assessment	4,499,909
State: Retired Teachers' Hlth Ins	1,615,707
State Assess: All Other	507,412
Overlay	250,000
6,873,028	
<u>TOWN MEETING ITEMS</u>	
Health & Dental Ins.	8,652,305
Retirement & LIUNA	6,221,665
General & Workers' Comp Ins.	1,315,000
Medicare	615,000
Life Insurance	30,000
Veterans' Benefits	407,500
Excluded Debt - Princ, Int & STI	1,699,375
Debt Principal, Interest & Short Term Int.	802,818
Debt Community Preservation P&I	272,950
Debt Harbor Service P&I	51,250
SRPEDD	5,184
20,073,047	

OPERATING BUDGETS

School Budget	31,810,311
School Transportation	2,821,002
34,631,313	
Upper Cape Cod Tech Regional	3,783,059
General Government Budget	16,278,300
Total Estimated Expenses	81,638,747

ESTIMATED FY'25 BUDGET BALANCE

-

EMS Budget

Departmental Expense Budget

Emergency Medical Service

Fiscal Year 2025

		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	FY 2025
		Admin.	Admin.	Request	Admin.	Request	Admin.
SALARIES	Regular	1,036,180	1,005,000	1,097,371	1,142,010	1,136,570	1,136,570
	Part-time	10,000	10,000	10,000	51,600	51,600	51,600
	Overtime	300,000	275,000	280,000	280,000	355,372	355,372
	On-Call						
	Sick						
	Vacation						
	Holiday	55,000	55,000	55,000	55,000		
	Longevity	1,000	3,000	3,000	3,000		
	TOTAL SALARIES	1,402,180	1,348,000	1,445,371	1,531,610	1,543,542	1,543,542
EXPENSES	Electricity	6,000	6,000	10,000	10,000	10,000	10,000
	Other Energy						
	Water	550	575	575	575	600	600
	Sewer	675	743	675	675	750	750
	Gas for Heat	5,500	5,500	10,000	10,000	10,000	10,000
	Vehicles	25,000	25,000	30,000	30,000	30,000	30,000
	Equipment & Rentals						
	Legal						
	CIEMSS	16,000	16,000	9,000	9,000	8,000	8,000
	Billing Service	65,000	55,000	55,000	55,000	55,000	55,000
	Reimbursement						
	Tuition Other	500	500	500	500	500	500
	Training	4,000	4,000	4,000	4,000	4,000	4,000
	Dues & Memberships						
	Cellular	5,500	5,500	5,000	5,000	5,000	5,000
	Telephone						
	Other Purchased Services	37,000	40,000	40,000	40,000	42,000	42,000
	Licenses & Fees	13,000	15,000	17,000	17,000	18,000	18,000
	Printing/Mailing						
	Communications						
	All Office Supplies	2,500	2,500	3,000	3,000	3,000	3,000
	Bldg. & Equip Supplies	9,000	9,000	9,000	9,000	10,000	10,000
	Custodial Supplies	1,000	1,000	1,000	1,000	1,000	1,000
	Vehicular Supplies	1,000	1,000	1,500	1,500	1,500	1,500
	Gasoline/Diesel Fuel	23,000	25,000	40,000	40,000	40,000	40,000
	Repair & Maint Equip						
	Medical Supplies	33,000	40,000	40,000	40,000	40,000	40,000
	Educational Supplies	750	750	750	750	750	750
	Other Supplies	250	250	250	250	250	250
	Uniforms						
	Cleaning Allowance						
	Travel Reimbursement	1,500	1,500	1,500	1,500	1,500	1,500
Conferences							
Maintenance							
Rental/Leased Equip	2,600	2,600	2,600	2,600	2,700	2,700	
Equipment Replacement	26,000	26,000	26,000	26,000	26,000	26,000	
Capital	107,800	0	130,000	0			
TOTAL EXPENSES	387,125	283,418	437,350	307,350	310,550	310,550	
EMS TOTAL	1,789,305	1,631,418	1,882,721	1,838,960	1,854,092	1,854,092	

Upper Cape Tech Budget

Upper Cape Cod Regional Technical School

220 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532

www.uppercapetech.com

Telephone: 508-759-7711

FAX: 508-759-7208

Roger D. Forget
Superintendent

March 15, 2024

Mr. Derek Sullivan
Town Administrator
Wareham Town Hall
54 Marion Road
Wareham, MA 02571

Dear Mr. Sullivan:

In accordance with Section V(C) of the Regional District Agreement among the towns with respect to the establishment of the Upper Cape Cod Regional Vocational-Technical School District, please be advised that the School Committee has established an Operating Budget of \$21,302,549 and a Capital Budget of \$305,000 for the fiscal year ending June 30, 2025. The impact of this budget on the individual towns is reduced by State Aid, tuition and other receipts in the amount of \$6,435,096 Total Net Operating Costs assessed to the communities, therefore, becomes \$15,172,453 in accordance with budget detail attached. In accordance with the Education Reform Act and the Regional District Agreement formula, the assessment for the Town of Wareham is as follows:

Operating	\$3,719,319.00
Capital	63,740.00
Total Assessment	<u>\$3,783,059.00</u>

We are available to meet with the Finance Committee and other town officials to discuss this budget and to share with you the school's accomplishments, and the challenges associated with providing our students with quality educational opportunities in today's fiscal environment. If you have any questions, please feel free to contact me.

Sincerely,

Roger D. Forget
Superintendent

Michael Degan
Treasurer, School Committee

cc: Town Clerk
Town Treasurer
Finance Committee
Board of Selectmen



BOURNE - FALMOUTH - MARION - SANDWICH - WAREHAM

UPPER CAPE COD REGIONAL TECHNICAL SCHOOL

BUDGET FUNCTION	Approved FY23	Approved FY24	Approved FY25
<u>1000 Administration</u>			
<u>1100 School Committee</u>			
50.111C District Clerk Salary	3,524	3,603	3,694
50.111C Supplies	6,000	6,000	6,500
50.111C Other	20,000	22,500	22,500
Subtotal	29,524	32,103	32,694
<u>1200 Superintendent's Office</u>			
50.121C Salaries	267,040	273,276	280,684
50.121C Postage & Supplies	5,000	5,000	5,000
50.121C Travel	2,000	2,000	2,000
50.121C Dues & Subscriptions	3,500	3,500	4,000
50.121C Professional Development	5,000	5,000	5,000
50.121C Advertising	3,000	3,000	3,000
Subtotal	285,540	291,776	299,684
<u>1400 Business & Finance</u>			
50.141C Salaries	446,545	452,033	482,966
50.143C Legal Services	17,000	17,000	17,000
50.143C Legal - Auditing	45,000	45,000	45,000
Subtotal	508,545	514,033	544,966
ADMINISTRATION FUNCTION TOTAL	823,609	837,912	877,344
<u>2000 Instruction</u>			
<u>2210 School Leadership</u>			
50.221C Salaries	412,300	425,556	442,855
50.221C Principal Supplies	5,100	5,100	5,100
50.221C Principal Travel	2,000	2,000	2,000
50.221C Principal Printing	5,000	5,000	5,000
50.221C Principal Dues	9,000	9,000	10,000
50.221C Curriculum Development	7,500	7,500	7,500
Subtotal	440,900	454,156	472,455
<u>2220 Curriculum/Department Leaders</u>			
50.222C Salaries & Contractual	438,869	452,675	467,565
Subtotal	438,869	452,675	467,565
<u>2300 Teaching Services</u>			
50.230E Teacher Salaries	6,648,060	7,184,205	7,637,987
50.232E Substitutes	40,000	40,000	40,000
50.233C Instructional Assistants	633,160	798,224	851,762
Subtotal	7,321,220	8,022,429	8,529,749
<u>2350 Professional Development</u>			
50.2357 Professional Development	150,152	150,705	151,972
Subtotal	150,152	150,705	151,972

UPPER CAPE COD REGIONAL TECHNICAL SCHOOL

BUDGET FUNCTION	Approved FY23	Approved FY24	Approved FY25
<u>2400 Instruction Materials & Equipment</u>			
50.241C Textbooks	40,000	40,000	45,000
50.243C Supplies	628,900	663,900	675,000
Subtotal	668,900	703,900	720,000
<u>2450 Instructional Technology</u>			
50.2451 Technology Contractual	84,193	85,000	90,000
50.2451 Instructional Tech. Supplies	100,000	100,000	100,000
50.2451 Instructional Tech.-Other	20,400	20,400	21,000
Subtotal	204,593	205,400	211,000
<u>2700 Guidance, Counseling</u>			
50.271C Salaries	718,769	673,527	714,250
50.271C Guidance Supplies	11,800	11,800	12,000
50.271C Guidance Other	15,000	15,000	20,000
50.271C Guidance Recruitment	20,000	20,000	20,000
Subtotal	765,569	720,327	766,250
<u>2800 Psychological Services</u>			
50.280C Psychological Salaries	85,840	90,687	99,342
50.280C Psychological Services	-	90,000	90,000
50.280C Contractual Services	24,110	24,110	25,000
Subtotal	109,950	204,797	214,342
INSTRUCTION FUNCTION TOTAL	10,100,153	10,914,389	11,533,333
<u>3000 Student Services</u>			
<u>3200 Medical/Health Service</u>			
50.320C Salaries	81,464	121,158	131,661
50.320C Health Supplies	4,080	4,080	4,200
Subtotal	85,544	125,238	135,861
<u>3510 Athletic</u>			
50.351C Coaching	194,199	223,214	257,416
50.351C Officials & Fees	50,000	50,000	54,000
50.351C Athletic Supplies	89,880	89,880	110,000
Subtotal	334,079	363,094	421,416
<u>3520 Student Body Activities</u>			
50.352C Student Activities Advisors	83,822	83,822	93,153
50.352C Student Activities Others	70,000	70,000	70,000
Subtotal	153,822	153,822	163,153
<u>3600 School Security</u>			
50.360C Salaries	54,921	55,883	57,280
50.360C School Security-Supplies	30,000	53,680	63,680
Subtotal	84,921	109,563	120,960
STUDENT SERVICES FUNCTION TOTAL	658,366	751,717	841,390

UPPER CAPE COD REGIONAL TECHNICAL SCHOOL

BUDGET FUNCTION	Approved FY23	Approved FY24	Approved FY25
4000 Operations & Maintenance			
4110 Custodial Service			
50.411C Salaries	512,209	524,107	558,812
50.411C Custodial Contractual	5,300	5,300	5,300
50.411C Custodial Supplies	43,760	43,760	50,000
Subtotal	561,269	573,167	614,112
4120-4130 Heating & Utilities			
50.412C Heating Fuel	200,000	200,000	200,000
50.413C Utility Services	340,000	340,000	350,000
Subtotal	540,000	540,000	550,000
4210 Maintenance of Grounds			
50.421C Salaries	106,972	108,332	111,073
50.421C Grounds Supplies	50,000	50,000	57,500
50.421C Grounds Equipment & Snow	10,500	10,500	11,000
Subtotal	167,472	168,832	179,573
4220 Maintenance of Buildings			
50.422C Salaries	194,018	202,702	219,133
50.422C Building Contractual	50,000	50,000	55,000
50.422C Building Maintenance	58,000	58,000	60,000
50.422C Extraordinary Maintenance	30,000	30,000	35,000
Subtotal	332,018	340,702	369,133
4230 Maintenance of Equipment			
50.423C Equip. Repair Supt. Office	16,500	18,000	20,000
50.423C Equip. Repair Principal Office	15,000	17,000	20,000
50.423C Equipment Repair	64,000	64,000	65,000
50.430C Extraordinary & Unanticipated	70,000	70,000	70,000
Subtotal	165,500	169,000	175,000
OPERATION & MAINT. FUNCTION TOTAL	1,766,259	1,791,701	1,887,818
5000 Fixed Charges			
5100 Employee Benefits			
50.510C Health & Life Insurance	2,621,433	3,059,738	3,219,484
50.510C Unemployment Compensation	20,000	20,000	20,000
50.510C Workers Compensation	75,000	81,000	85,000
50.510C FICA	190,000	200,000	230,000
Subtotal	2,906,433	3,360,738	3,554,484
5200 Insurance Program			
50.520C Building & Liability Insurance	185,000	190,000	200,000
50.520C Treasurers Bonds	3,000	3,000	3,000
50.520C Student Insurance	10,500	10,500	11,000
Subtotal	198,500	203,500	214,000
9000 Programs with Other School Districts			
50.910C School Choice	39,000	20,111	49,473
Subtotal	39,000	20,111	49,473
FIXED CHARGES FUNCTION TOTAL	3,143,933	3,584,349	3,817,957

UPPER CAPE COD REGIONAL TECHNICAL SCHOOL

TOTAL FOUNDATION BUDGET	16,492,320	17,880,068	18,957,842
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UPPER CAPE COD REGIONAL TECHNICAL SCHOOL

BUDGET FUNCTION	Approved FY23	Approved FY24	Approved FY25
TOTAL FOUNDATION BUDGET	16,492,320	17,880,068	18,957,842
Reductions to Foundation Budget:			
FY23 Anticipated Chapter 70 Aid	3,912,348	4,451,242	4,589,560
FY23 Anticipated Interest Revenues	20,000	30,000	75,000
FY23 Anticipated Tuition Revenues	-	-	-
FY23 Anticipated Mun. Medicaid	10,000	10,000	10,000
E&D Applied	170,000	500,000	
Subtotal	4,112,348	4,991,242	4,674,560
Net Foundation Budget	12,379,972	12,888,826	14,283,282
Transportation			
50.330C Provided by District	326,791	332,624	341,324
50.330C Contract Transportation	801,713	1,157,000	1,179,500
Total Transportation	1,128,504	1,489,624	1,520,824
Anticipated Transportation Aid	844,652	879,921	957,186
Net Transportation	283,852	609,703	563,638
LPN Program			
50.230C LPN Salaries	550,756	713,396	771,883
50.242C LPN Supplies	20,000	50,000	50,000
50.241C LPN Textbooks	2,000	2,000	2,000
Total LPN Program	572,756	765,396	823,883
Anticipated LPN Tuitions	573,000	782,250	803,350
Net LPN Program	(244)	(16,854)	20,533
Combined Net Transportation and LPN	283,608	592,849	584,171
Capital			
50.730C Capital Budget	130,000	130,000	130,000
50.545C Bond Issue - Principal			
50.545C Stabilization Fund	175,000	175,000	175,000
50.545C Bond Issue - Interest			
Subtotal	305,000	305,000	305,000

Calculation of Operating Assessment

Town	Approved Minimum Contribution	Allocated By Regional Agreement	Net & LPN Transportation Budget	FY24 Operating Assessment	Percentage Operating Budget
Bourne	3,389,488	173,195	136,329	3,699,012	0.23337
Falmouth	3,559,718	176,658	139,056	3,875,432	0.23804
Marion	526,560	27,711	21,813	576,084	0.03734
Sandwich	2,753,082	136,824	107,700	2,997,606	0.18436
Wareham	3,312,295	227,751	179,273	3,719,319	0.30688
	<u>13,541,143</u>	<u>742,139</u>	<u>584,171</u>	<u>14,867,453</u>	<u>100.00%</u>

Net Foundation Budget 14,283,282

Calculation of Capital Assessment

Total

Town	FY25 Capital Assessment	Percentage Capital Budget	FY25 Total Assessment
Bourne	51,742	0.16965	3,750,754
Falmouth	98,488	0.32291	3,973,920
Marion	23,656	0.07756	599,740
Sandwich	67,374	0.22090	3,064,980
Wareham	63,740	0.20898	3,783,059
	<u>305,000</u>	<u>100.00%</u>	<u>15,172,453</u>

Comparative Total Assessments

	FY2025	FY2024	FY2023	FY2022	FY2021
Bourne	3,750,754	3,624,749	3,262,825	3,274,672	3,337,063
Falmouth	3,973,920	3,498,176	3,442,950	3,378,453	3,177,330
Marion	599,740	487,733	384,291	330,890	274,542
Sandwich	3,064,980	2,871,393	2,668,824	2,433,216	2,135,467
Wareham	3,783,059	3,304,624	3,209,689	3,637,529	3,703,661
	<u>15,172,453</u>	<u>13,786,675</u>	<u>12,968,579</u>	<u>13,054,760</u>	<u>12,628,063</u>

(1) Each member town's share of such operating costs for each fiscal year shall be determined by computing the ratio which that town's pupil enrollment in the regional district school on October 1 of the year next preceeding the year for which the apportionment is determined bears to the total pupil enrollment from all the member towns in the regional district on the same date. Section IV, (E) Agreement with towns.

(2) Each member town's share of capital costs for each calendar year shall be determined by computing the ratio which its pupil enrollment on October 1 of the year next preceeding the year for which the apportionment is determined bears to the total pupil enrollments for all the member towns on the same date. Section IV, (D) Agreement with towns.

WPCF Budget

**WAREHAM SEWER ENTERPRISE FUND BUDGET
REVENUE AND EXPENSE SUMMARY - FY 2025**

REVENUE

Rate Payer Revenue	7,118,683
Septage/Grease	150,000
Bourne IMA - Capital	140,810
Bourne IMA - Operating	452,563
Betterments Committed	745,091
Betterment Reserves	398,684
Total Revenue	9,005,831

REVENUE REDUCTION

Direct/Indirect Costs	850,000
Revenue Reduced by Direct/Indirect Costs	9,005,831
Total Revenue After Internal Charges	8,155,831

EXPENSES

Operations and Maintenance	5,617,512
Betterment Debt - Principal	1,031,801
Betterment Debt - Long Term Interest	111,974
Non-Betterment Debt - Principal	768,709
Non-Betterment Debt - Long Term Interest	319,884
Short Term Interest	305,951
Total Expenses	8,155,831

Retained Earnings

-

Estimated Revenue

EDU Count	9,581.00
\$/EDU	\$ 743
Revenue	<u>7,118,683</u>

Spring 2024 Free Cash

FREE CASH USE SPRING SPECIAL TOWN MEETING FY24

A.	Article		\$ 7,547,220
		Free Cash Balance	
		One Time Items	
	S4	OPEB Trust Fund	\$ 300,000
	S4	Unemployment Reserve	\$ 300,000
	S4	Stabilization Fund	\$ 150,000
	S4	Benefits Reserve	\$ 100,000
		Total One Time	\$ 850,000
B.			
C.		Rollover	\$ 1,000,000
D.		Available for Capital A - (B + C) = D	\$ 5,697,220
Capital Items			
	S3	WPS - Three buses and Two vans	\$ 500,000
	S3	WPS - Middle School Roof Phase	\$ 1,000,000
	S3	WPD - Records management, software, radio and telephone	\$ 65,000
	S3	WFL - Library HVAC	\$ 2,300,000
	S3	MMD - Purchase & Equip Two 6 Wheelers and One 10 wheeler	\$ 1,110,000
	S3	MMD - Speed Aware Radar signs	\$ 100,000
	S3	MMD - MS4, Catch Basin Repair, Maintenance and Disposal	\$ 100,000
	S3	MMD - 3 Electric Vehicles	\$ 120,000
	S3	EMS - Ambulance	\$ 375,000
E.		Total Capital	\$ 5,670,000
F.		Balance after Capital Items D - E = F	\$ 27,220
G.		Free Cash Rollover Balance C + F = G	\$ 1,027,220

Bylaw Deletions

**BYLAW REVIEW COMMITTEE
WARRANT ARTICLE, APRIL TOWN MEETING, 2024
SECTIONS TO BE DELETED FROM GENERAL BYLAWS WITH EXPLANATIONS**

Delete: DIVISION I, ARTICLE III, Section 3

ASSESSORS' LISTS

Section 3. The Assessors shall for the year 1963 and every third year thereafter, publish a list of the poll taxpayers and an itemized list of the valuation of the real estate and personal property with the amounts of these taxes thereon, including the fire district valuations and taxes.

EXPLANATION: This process and obligation is covered by state law. The Assessor recommends this deletion.

Delete: DIVISION I, ARTICLE IV, Section 1

**INSURANCE POLICIES, TOWN ACCOUNTANT, TOWN FEES,
PROCUREMENT, FINANCE COMMITTEE, CEMETERIES,
COUNCIL ON AGING, HISTORIC DISTRICT COMMISSION,
COMMUNITY HEALTH SERVICES**

Section 1. The heads of all departments having buildings, furnishings or other town property under their charge shall keep the same reliably insured to an amount which they deem sufficient; they shall keep an account of all insurance policies taken out by them; and all insurance policies shall be deposited with the Town Administrator. The Town Administrator in his report shall give a list of all insurance policies held by the town, which list shall include a statement of the property covered, the names of the companies, the amount and the date of expiration of each policy.

EXPLANATION: This is covered under Town Administrative obligations which are covered under the Charter.

Delete: DIVISION I, ARTICLE IV, Sections 12A – 12 C

Section 12A. The Wareham Visiting Nurse Agency is abolished as an agency of the Town in accordance with the provisions of Article 6.2 of the Charter of the Town.

Section 12B. The Board of Selectmen are authorized to enter into contracts for community health services upon such terms and conditions as they deem appropriate, which may include contracts in excess of three (3) years.

Section 12C. This By-Law shall take effect upon approval by the Attorney General in accordance with G.L. Chapter 40, Section 32 or upon the effective date of an agreement entered into by the Town for the provision of community health services, whichever occurs later. In the event that an agreement for the provision of community health services is not entered into by all necessary parties by March 31, 1996, this By-Law shall not take effect. (Article 1 of July 31, 1995 Town Meeting; Approved by Attorney General August 10, 1995).

EXPLANATION: This bylaw is outdated and no longer practiced. The Town has no visiting nurse or community nurse.

Delete: DIVISION I, ARTICLE VIII, Sections 1 and 2

TOWN TREASURER/COLLECTOR

Section 1. Treasurer/Collector

The Town Administrator shall appoint a Town Treasurer/Collector for an indefinite term. The Town Treasurer/Collector shall have such duties as provided by Town Charter and Bylaws and the General Laws for treasurers and collectors, and by vote of Town Meeting.

Section 2. Transitional Provisions

Upon approval of this by-law by the Attorney General and after all requirements of G.L. c. 40 § 32 have been met, the Town Administrator shall fill the position with a qualified person as set forth in Section 4-5 of the Town Charter and in a manner consistent with Section 4-2(b) of the Town Charter. The persons appointed to the positions of Town Treasurer and Town Collector shall continue to perform the duties of the office until an appointment to the combined position is made under Section 1 of this By-law, and at such time, the positions of Town Treasurer and Town Collector shall be abolished. (Article 3 of April 29, 2003 Town Meeting; Approved by Attorney General May 12, 2003).

EXPLANATION: The appointment of the Town Treasurer/Collector is included in the Town Charter and the obligations of Section 2 have been met.

Delete: DIVISION II, ARTICLE I, Sections 1B, 4, 6, 7, 8, 9, 10, 11, 13, 14, and 17

STREET RULES

Section 1B. No person, unless required by law to do so, shall make any marks, letters, figures of any kind or place any sign, advertisement or placard (Political or otherwise) upon or against any wall, fence, utility pole, post, ledge, stone, tree, building or structure, abutting any way in the town without the permission of the owner thereof, nor upon any sidewalk or upon any property of the town without a written permit from the Selectmen.

The Selectmen may direct that no sign placed upon town property shall be permitted to remain longer than thirty (30) days on any application.

EXPLANATION: This section is covered in the Sign section of the Zoning Bylaws. The Select Board has a policy for signs on town property.

Section 4. All buildings abutting upon the line of any public street or way shall be kept provided with watertight metallic or wooden leaders for conducting the water from the roof to the ground, and all water shall be conducted from such buildings to the street gutter or sewer in such manner as not to flow upon the sidewalk.

EXPLANATION: This section is obsolete.

Section 6. No unauthorized person shall intentionally extinguish or light, or tamper with, any street lamp, or injure the posts, glass, or other fixtures of the same, or injure any pump, fountain, or water pipes, standing on any street, under a penalty of **not more than twenty (\$20.00) dollars for each offense.**

EXPLANATION: This section is covered under the malicious destruction of property in MGL Chapter 266 Section 94.

Section 7. No person shall fire or discharge any firearm, gun or pistol in or across any street or within 500 feet of any dwelling in use without the occupant's permission. This section does not apply to the use of such weapons at any military exercise or review, under the authority of a commissioned officer of the militia nor in the lawful defense of the person, property, or family of any citizen, nor in performance of any duty required by law, nor to any person firing a salute by the permission of the Selectmen.

EXPLANATION: This section is covered under the Discharge of Firearms MGL Chapter 269 Section 12E.

Section 8. No person shall fly a kite or throw stones, sticks or other missiles, or willfully frighten a horse, or kick at a football, or play at any game in which a ball is used, or shoot with or use a bow and arrow, blow gun, sling, air gun, spring gun, or other implements for propelling missiles, in any street. No person shall coast upon any street except such as may be designated by the Selectmen.

EXPLANATIONS: This section is obsolete.

Section 9. No person shall propel, use or ride any vehicle other than a bicycle, velocipede, a baby carriage, or wheelbarrow upon any sidewalk, except as provided for in Chapter 85, Section 12 of the General Laws; and no person shall tie, fasten, lead, ride or drive any animal, except a cat or dog, on any sidewalk, except for the purpose of entering or approaching premises to which no other convenient access exists, or except for the purpose of clearing the sidewalk of snow.

EXPLANATION: MGL Chapter 85 Section 12 was repealed in 1941. And except for cats and dogs, citizens of Wareham do not “lead” cows, sheep, horses, or other animals on its sidewalks especially not for the purpose of clearing the sidewalk of snow.

Section 10. No person or persons shall, by grouping or otherwise, obstruct or impede a free passage on the sidewalks for foot passengers.

EXPLANATION: MGL Chapter 83 Section 25 prohibits obstructing sidewalks.

Section 11. No person shall robe or disrobe in a vehicle of any description on any street of the Town, and no person shall obstruct the view of the interior of any vehicle, except a trailer, by curtains, paper, paint or cloth of any kind, while on any street or property of the Town.

EXPLANATION: MGL Chapter 272 Section 53 covers indecent exposure. MGL Chapter 90 Section 9D covers obstructing windows of vehicles.

Section 13. No person shall enter upon the premises of another or upon any public property with intention of peeping into the windows of a house or other building, or of spying in any manner upon any person or persons therein.

EXPLANATION: In 2014 the legislature expanded the “Peeping Tom Law” into MGL Chapter 272 Sections 28 to 29 and 105.

Section 14. Whoever having arrived at the age of discretion profanely curses or swears, and whoever in a street or other public place accosts or addresses another person with profane or obscene language may be arrested without a warrant, and shall be punished by a fine of **not more than twenty (\$20.00) dollars.**

Section 17. No person shall behave himself in a disorderly manner or use any indecent language in any public place.

EXPLANATION: Sections 14 and 17 are included with updates in Massachusetts General Laws on Disorderly Conduct and are therefore unnecessary.

Police Chief Correia reviewed each of these sections in Division II Article I and approved all of the above deletions.

Delete: DIVISION III, ARTICLE I, Sections 1-7

HOUSE NUMBERING

Section 1. The Road Commissioners shall assign a number to every dwelling house, store, office factory or other building occupied for residential or business purposes which abuts on or faces a public or private way within the town. If a dwelling house is occupied by two or more families on the

ground floor, or there are two or more front entrances to such dwelling house, a number shall be assigned for each front entrance or for each family occupying such dwelling. If a business establishment, hotel, lodging house, theater, or any other building used for business or residential purposes has one or more entrances abutting upon a public or private way, a number shall be assigned for each entrance. (Article 9 of the October 26, 2015 Town Meeting; Approved by the Attorney General on February 2, 2016)

Section 2. In the business district of Wareham Village on that part of Main Street lying between the Marion Road on the North and the private way leading to Pinehurst Beach on the South, one number shall be assigned or allowed for each twenty (20) feet of street frontage on each side of the street; and in the business district of Onset Village along Onset Avenue between Union Avenue on the North and Wareham Avenue on the South, one number shall be assigned or allowed for each twenty (20) feet of street frontage on each side of the street. Along all other streets of the town, except as provided in Section 5, forty (40) feet of frontage on the street line shall be the unit of space for assigning or allowing a number; but if an increase in the number of buildings or a change in the nature of their occupancy, of any street or portion thereof, in the opinion of the Road Commissioners requires lessening the space allowed for each number, the Road Commissioners shall have power to assign or allow numbers for a less space.

Section 3. The starting point for the assignment of numbers of any street shall be as far as practicable the point where such street begins or leaves a main or through street, a village or thickly settled district, or at a town line or some other well-identified point where such street has a starting point. Odd numbers shall be assigned or spaced on the right-hand side of the street proceeding from the starting point of the same, and even numbers shall be assigned or spaced on the left-hand side.

Section 4. If there are more buildings or entrances to a building to be numbered within a given space than are allowed for in originally spacing or assigning numbers, a letter, beginning with A and proceeding through the alphabet, shall be added to the number assigned for such space. (For example, the first building or entrance would be 1A, the next 1B, the next 1C, etc.)

Section 5. In the outskirts of the town, or districts where there are no defined streets either public or private, the Road Commissioners shall be allowed discretion in omitting the assignment of numbers; and in districts or portions of the town where other methods of assigning numbers are more practicable than that heretofore prescribed in this By-Law, the Road Commissioners shall have authority to prescribe other rules and regulations for the assignment of numbers; but the town may by vote direct the Road Commissioners as to method of assigning numbers in a particular district, provided such directions are not inconsistent with the terms of these By-Laws.

Section 6. Numbers already assigned to buildings in the Town of Wareham by the Selectmen under authority of a vote of the town passed at the annual town meeting held March 6, 1916, shall be legal and binding until changed by the Road Commissioners in accordance with these By-Laws.

Section 7. Upon assignment of a number to a building or entrance to a building, the Road Commissioners shall send by mail or deliver to the owner of such building or his authorized agent a written or printed notice informing him of the number or numbers assigned to each building and requiring him within thirty (30) days from the date of such notice to affix numbers of size and materials as the Road Commissioners may prescribe to said building or buildings at or near the entrance or entrances to which such numbers are assigned.

EXPLANATION: The Assessor states Sections 1-7 of this bylaw is not followed in practice. The formal process has been drafted into a memo in the Assessor's Office which outlines the cooperation between the Road Commissioners and the assessors. The Assessor met with and worked with the Road Commissioners to develop the process now used.

Delete: DIVISION III, ARTICLE III

STREET NAMES

The naming of all ways open for public use shall be in accordance with Section 3A of Chapter 85 of the General Laws.

EXPLANATION: This is included in MGL Chapter 85, Section 3A and therefore not needed in the General Bylaws. This deletion has been reviewed by the Town Planner.

Delete: DIVISION IV, ARTICLE 1, Section 1

RULES AND REGULATIONS

Section 1. The Building Inspector shall appoint an Inspector of GAS FITTING whose duty shall be the enforcement of the rules and regulations adopted by the "Board of Examiners of Plumbers and Gas fitters" under Mass. General Laws Chapter 142.

Whoever violates said rules and regulations shall pay a fine of **not more than five hundred (\$500.00) dollars for any one offense and each day during any portion of which violation is permitted to exist shall constitute a separate offense.**

EXPLANATION: This is required by state law as cited, and therefore, not needed in the General Bylaws. All Town employees are hired by the Town Administrator. Duties are covered by the MGL Part 1, Title XX, Chapter 145, Section 11.

Delete: DIVISION IV, ARTICLE I, Section 4

Section 4. No person or persons shall demolish a building or structure by fire before obtaining a permit issued by the Board of Selectmen. The Board of Selectmen shall not issue a permit without first giving a seven day written notice to the abutters by registered mail and by serving notice to the general public by placing a notice of intent in at least one issue of a newspaper having a circulation in the Town. Said published notice to be at the expense of the applicant.

EXPLANATION: All burn permits are issued by the Wareham and Onset Fire Departments and not the Select Board.

Delete: DIVISION IV, ARTICLE I, Section 10

Section 10. In order to preserve and protect public health and safety, no person or persons shall operate a marina or a boat yard without first obtaining a license issued by the Board of Selectmen. The application procedure and fee for such a license shall be established by the Board of Selectmen. No license shall be issued unless such marina or boat yard provides the following:

- (1) Adequate facilities for the collection, treatment and disposal of sewage or other sanitary waste, as said Board of Selectmen may specify, including facilities for the purging out and cleaning of holding tanks, the contents of which shall be then disposed of in such manner as not to be discharged into or near any waters of the Commonwealth, unless such discharge is to the municipal sewerage system or to an adequate sewage treatment or disposal facility approved by the Board of Selectmen;
- (2) adequate and conveniently located dockside toilet facilities for the use of the occupants of watercraft; and
- (3) Adequate and conveniently located trash receptacles or similar devices for the disposal of litter and refuse.

Any license issued under this section shall be for a term of one year and may be renewed annually, with the understanding that its application to the licensing of marinas shall not be inconsistent with similar duties imposed on the Division of Water Pollution Control by G.L. C 91 Bloom v. Worcester, 363 Mass. 136 {1973}. (Article 5 of October 19, 1987 Town Meeting; Approved by Attorney General December 28, 1987)

EXPLANATION: To establish a marina, a Notice of Intent filing and a Chapter 91 Waterways application are required by the state. Therefore, the Select Board does not issue a license prior to operating marinas or boatyards. Furthermore, Wareham does not require an annual license to operate marinas or boatyards. The Conservation Commission does permit certain work regarding docks in marinas etc. The Conservation Administrator reviewed this article and supports the deletion.

Delete: DIVISION VIII, ARTICLE I

ENFORCEMENT OF BY-LAWS

The Harbor Master/Shellfish Constable or their deputies, taking cognizance of a violation of a specific By-Law, rule or regulation which he is empowered to enforce, hereinafter referred to as the enforcing person, as an alternative to initiating criminal proceedings, may give to the offender a written notice to appear before the clerk of the district court having jurisdiction thereof at any time during office hours, not later than twenty-one days after the date of such notice. Such notice shall be in triplicate and shall contain the name and address, if known, of the offender, the specific offense charged, and the time and place for his required appearance. Such notice shall be signed by the enforcing person, and shall be signed by the offender whenever practicable in acknowledgment that such notice has been received. Any notice and enforcement of such violation shall be in accordance with the provisions of M.G.L. Chapter 40, Section 21D, and further that the Town voted to adopt the following schedule of non-criminal violation penalties:

NON-CRIMINAL VIOLATION FINES

The fines for violations of the provision of the Rules and Regulations pertaining to the Harbor, the taking of Shellfish, Eels, or Sea worms, Herring, or Smelt shall be as follows:

First Offense	\$ 50.00
Second Offense	\$100.00
Subsequent Offense(s)	\$250.00

(Article 31 of the April 28, 1997 Town Meeting; Approved by the Attorney General July 24, 1997).

EXPLANATION: This is now part of the Waterways Bylaw in Division XIII but was not deleted when the new Waterways Bylaw was added.

Delete: DIVISION XII, ARTICLE I, Section 1

ENFORCEMENT

Section 1. The Town Administrator or his/her designee(s) may act as enforcement officer for any Town By-Law. (Article 18 of the October 26, 2015 Town Meeting; Approved by the Attorney General on February 2, 2016)

EXPLANATION: This article is no longer used and has been deemed unnecessary as the Town has specified enforcement officers for bylaws. Furthermore, there are processes by which any citizen can contest an enforcement or lack thereof. The Town Administrator recommends this deletion.