

Law Office of
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November 24, 2021

Via email at onsetadmin@comcast.net

Onset Fire District Prudential Committee
Attn: Mr. Ken Fontes, Chairman
15 Sand Pond Road
Onset, MA 02558

RE: Public Records Request

Dear Mr. Fontes:

This is a follow up to my November 8, 2021 request for public records that has not been responded to. A copy of the request accompanies this letter.

In accordance with your request for public records process, this is a request under the Massachusetts Public Records Law (G.L. c. 66, § 10). I am requesting that I be provided a copy of the following records:

1. All communications to or from members of the Wareham Board of Appeals or its agents to the Onset Water District or its employees or agents regarding the project permitted under G.L. c. 40B located off of Red Brook Road more commonly known as "Settler's Glen" (hereinafter the "Project");
2. All written correspondence to or from members of the Wareham Board of Appeals or its agents to the Onset Water District or its employees or agents regarding the Project;
3. Copies of all emails regarding the Project and the application for a water connection and/or water services for the Project to and from any past or current water superintendent;
4. Copies of the recordings of the Prudential Committee for its meetings beginning on October 12, 2021 through November 11, 2021. Demand is made that all recordings be preserved and provided;
5. Copies of all meeting minutes of the of the Prudential Committee for its meetings beginning on October 12, 2021 through November 11, 2021;
6. Copies of all text messages to or from members of the Prudential Committee and its employees or agents regarding the Project or the application for a water connection or services for the Project; and
7. Any email communication between the members of the Prudential Committee and its employees or agents regarding the Project or the application for a water connection or services for the Project.

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The Public Records Law requires that you provide me with a written response within 10 calendar days. It also requires that records be produced electronically in a searchable format. If the records cannot be produced electronically, I recognize that you may charge reasonable costs for copies, as well as for personnel time in excess of four hours, needed to comply with this request. If you expect costs to exceed \$10.00, please provide a detailed fee estimate. If you cannot comply with my request, kindly provide an explanation in writing, as required by the statute.

If you have any questions or comments, please feel free to contact me. Thank you.

Very truly yours,

A handwritten signature in black ink, appearing to read "Michael O'Shaughnessy". The signature is stylized with several loops and a long horizontal stroke at the end.

Michael O'Shaughnessy

Mike O'Shaughnessy

From: Mike O'Shaughnessy
Sent: Monday, November 8, 2021 10:37 AM
To: onsetadmin@comcast.net
Subject: Settlers Glen

Hi Mary,

I would ask that you forward to me a copy of the meeting minutes from the October 13, 2021 meeting of the water commissioners.

Thanks

Mike

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We are proud to announce that effective September 2020 we will be an ISO Class 2 rated fire department. We will be one of 25 Fire Departments out of 377 in Massachusetts and one of 1,729 out of 39,850 nationwide that are Class 2. This is a great accomplishment and we are honored to have been able to meet the strict standards. Please check with your home owner's insurance in September to make sure you are credited with a discount on your policy.

If you have concerns about Covid 19 please follow the links below for updated information:

http://static.wpb.tam.us.siteprotect.com/var/m_4/44/446/47238/870778-town_release_update-sab32.pdf

http://static.wpb.tam.us.siteprotect.com/var/m_4/44/446/47238/870779-town_release_update_001-9bf31.pdf

<https://www.cdc.gov/coronavirus/2019-ncov/php/water.html>

<https://www.mass.gov/orgs/massachusetts-emergency-management-agency>

<https://www.mass.gov/resource/information-on-the-outbreak-of-coronavirus-disease-2019-covid-19>

By-Laws for the Onset Fire District

http://static.wpb.tam.us.siteprotect.com/var/m_4/44/446/47238/793432-BY-LAWS.pdf

OPEN MEETING LAW GUIDE

An overview of the law regarding public meetings and information on how to file a complaint

http://static.wpb.tam.us.siteprotect.com/var/m_4/44/446/47238/845046-2018_OML_Guide-45c48.pdf

Public Records Law

An overview of the law regarding Public Records and information on how to file an appeal

http://static.wpb.tam.us.siteprotect.com/var/m_4/44/446/47238/849209-Public_Records_Law-9bf31.pdf

GUIDELINE TO REQUESTING PUBLIC RECORDS

Steps to requesting public records from the Onset Fire District:

1. Submit a written request on the form provided by the Onset Fire District or email your request to onsetadmin@comcast.net
2. Make sure your request is complete with as much information as possible.
3. The Onset Fire District tries to fill all public records requests free of charge. However, if the request is extensive, there will be a fee of \$0.05 per copy and an hourly rate of \$25.00 for research if required. All charges will be disclosed, and payment is required, prior to any work being started.
4. The Onset Fire District will respond to all requests within 10 business days.

A Brief History of the Onset Fire District:

In 1890 the Ladies Industrial Union formed a private Fire Company in Onset called the Industry Hook and Ladder. The Industry Hook and Ladder Fire Company became the Onset Fire Department in 1894 and was approved by the Legislature in 1895.

In 1892 the Onset Water Comany was formed as a private enterprise.