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December 20, 2021

Secretary of the Commonwealth
Public Records Division
McCormack Building
One Ashburton Place, Room 1719
Boston, MA 02108

RE: Onset Water Department
Failure to Respond to Public Records Request

Dear Sir or Madam:

This is an appeal pursuant to 950 CMR 32.08(1) of the failure of the Onset Water Department to respond to a request for public records on two (2) occasions.

Pursuant to the Guideline To Requesting Public Records found on the Onset Fire District website, a request for the Onset Water Commissioners meeting minutes was made on November 8, 2021 was emailed to onsetadmin@comcast.net.

Having received no response to the initial request, a more substantive request was made on November 24, 2021. A letter requesting clarification dated December 2, 2021 was received from Gay & Gay, PC. This office emailed a response to said letter by email dated 12-2-2021.

A follow up email was sent on 12-17-2021.

Having received no records, this office requests that an Order be issued directing the Onset Water Department to provide the requested information.

Your assistance in this matter is appreciated.

Very truly yours,



Michael O'Shaughnessy