



Resume

October 2020

CME Architects is an architectural design firm specializing in Residential, Hospitality, Corporate and Commercial projects. Craig Mitchell, Matt Bouchard and Erin Fullam bring a combined 50+ years of experience in all aspects of architectural design and practice. CME brings their expertise to a diverse group of projects and clients, while maintaining the intimate feel of a small firm. Craig, Matt, Erin and their entire staff work closely with the client to assure that their needs are not only met, but exceeded.

## History

After owning and operating M&R Design Associates since January of 2004, Craig Mitchell co-founded Golemme Mitchell Architects (GMA) in the spring of 2011 with Kevin Golemme. M&R Design was strictly a residential design firm which Craig wanted to expand to include commercial projects. GMA quickly grew from a four-person firm to a ten-person firm. In the fall of 2016, Kevin left the partnership to start his own firm, and the company restructured as CME Architects. Craig is a 70% shareholder of CME.

Erin Fullam was hired in the fall of 2005 by M&R Design to assist with production of residential projects. In the last fifteen years, Erin has developed into the firm's senior residential project manager, communicating directly with homeowners and developers, drafting and designing projects, and working closely with the staff to guide them through their projects. She has a thorough understanding of structure and the process of creating a complete set of working drawings. She is praised for her skills by both homeowners and contractors. Erin is currently a 10% shareholder of CME.

Matt Bouchard was hired by GMA in the summer of 2013. Matt brought with him several clients he had worked with for years and a great deal of experience in the commercial field. He handles an array of project types including retail, hospitality and corporate buildouts. Matt is registered in the states of Massachusetts, New Hampshire, Connecticut, Maine and Rhode Island as a professional Architect. Matt leads the commercial side of the office by overseeing the day to day operations. He is a 20% shareholder of CME.

## Services

Since its founding, CME has worked on several multi-family residential projects, including apartment buildings and condominiums. We expect that this business segment will continue to grow in the coming months and years, as we now have several projects in the initial stages.

No matter what the sector of CME, there are several general services that go into most projects:

- Meeting with the client and establishing an initial scope of work. Getting a feel for their wants, needs, and expectations.
- Developing a proposal, putting in writing our process and spelling out the fees involved.
- Beginning the design process and developing the plans with the client until they are happy with the result.
- Drafting Construction Documents to comply with all state and local codes. Final Documents include coordination with engineers and any consultants relevant to the specific project.
- Construction Administration to ensure that the design intent is met and that the work is being completed until the client is satisfied that their vision is realized.

These tasks will vary from job to job, but generally these are the processes being performed on a daily basis at CME.

The pricing structure will vary depending on the amount of time spent on each of these tasks. For instance, the residential sector will rarely require the construction administration phase, unless the project consists of a multifamily dwelling. The coordination with engineers and consultants varies between each sector and each job.

## PROJECTS

The following is a listing of residential sub-division projects CME has worked on over the years.

### **Brigham Hill Development, Attleboro MA**

W.B. Construction & Development  
In progress

- 100 Lot single-family home development
- 2,200+ square foot custom homes

### **Goddard Village, Stoughton MA**

AGS Development Corporation  
In progress

- 100+ lot, single family development

### **Highland Ridge, Foxboro MA**

Winterton Corporation  
In progress

- 8 Lot subdivision of single-family homes

### **Hollis Hills Preserve, Holliston MA**

R.T. Hollis Corporation  
Completed

- 55 and older single family community

### **King Phillip Estates, Foxboro, MA**

John McCarthy  
Completed in 2019

- 10 lot custom home subdivision of 3,000+ square foot custom homes

### **London Estates, Foxboro MA**

Briarwood Construction Corp.  
In progress

- 14 Lot Subdivision
- 2,200-3,500 square foot custom family homes

### **Meadow View Commons, Easton MA**

Chapter 40B Development

Carriage House of Easton Dev.  
In progress

- 36-lot single-family home development
- Creating model homes for marketing and town approval

### **Stone Forest Estates, Attleboro MA**

Woodlark Development Corp.  
Completed in 2018

- 31 lot custom home subdivision

### **Willowdale Estates, Mansfield MA**

Walsh Brothers Building Co., Inc.  
In progress

- 22 Lot Subdivision
- 3,000-5,000 square foot custom family homes

### **Winter Estates, Walpole MA**

Walsh Brothers Building Co., Inc.  
Completed

- 9 Lot Subdivision
- 2,500-4,000 square foot custom single-family homes

### **Winterberry Hills, North Easton MA**

Chapter 40B Development

Creative Homes  
Completed 2013

- 44 single family, custom home designs ranging in size from 1,500-2,500 square feet

**Wisteria Way, Walpole MA**

- 89 Lot single-family custom home development
- 2,500- 4,000 square foot custom homes

Walsh Brothers Building Co., Inc.  
In progress

**Wyman Village, Foxboro MA**

- 18 Lot subdivision of single-family homes

Fox Comm Way, LLC  
Completed 2019