PRICE PROPOSAL

THIS FORM TO BE SUBMITTED IN SEPARATE SEALED ENVELOPE **AS PER SPECIFICATIONS**

I. CONTRACT PRICES

The proposer above-mentioned declares and certifies:

1. That said proposer has carefully examined the instructions, schedules, and specifications, and will, if successful in the proposal, furnish and deliver at the prices submitted and within the time stated, all the materials, services or labor for which this proposal is made.

2. No plead of mistake in an accepted bid shall be available to the undersigned proposer.

3. All proposers are required to answer the following survey questions. Proposers not answering the following questions may be deemed non-responsive.

			Y	es	Ν	lo
a.	Is the p	[]	[]	
b.	Is the p	[]	[]	
С.	Does th	ne proposer possess a business certificate in the Town of Wareham?	[]	[]
d.	Has the proposer provided services or goods to the Town of Wareham at any time during the past 24 months?]
e.	Has the proposer ever forfeited a bid or performance bond relating to a proposal with the Town of Wareham?]
f.	Is this proposal for contracted services?		[]	[]
	a.	If yes, will any portion be sub-contracted?	[]	[]
	b.	Approximately how many people in total will work on this contract?				

TOWN OF WAREHAM RECURRING EXPENSES PAYROLL PROCESSING WORKSHEET

COMPANY NAME:_____

ITEM DESCRIPTION MANDATORY ITEMS:

			Year One		Year Two		Year 7	<u>Three</u>
		Estimated Yearly <u>Quantity</u>	2019 Unit <u>Price</u>	2019 Total <u>Price</u>	2020 Unit <u>Price</u>	2020 Total <u>Price</u>	2021 Unit <u>Price</u>	2021 Total <u>Price</u>
01	Printed Payroll Checks	6,000						
02	Direct Deposits	26,200						
03	Payroll Register	104						
04	Check Register	104						
05	Direct Deposit Register	104						
06	Payroll Liability Report	104						
07	Deduction Register	208						

MANDATORY ITEMS (Continued):

ITEM DESCRIPTION

			Year One		Year Two		Year Thr	<u>ee</u>
		Estimated Yearly <u>Quantity</u>	2019 Unit <u>Price</u>	2019 Total <u>Price</u>	2020 Unit <u>Price</u>	2020 Total <u>Price</u>	2021 Unit <u>Price</u>	2021 Total <u>Price</u>
08	Electronic Reconciliation File to Bank	104						
09	State Quarterly Earnings	8						
10	Monthly County/Teachers Retirement Reported Electronically	24						
11	Deductions Not Taken Report	104						
12	Quarterly Filing Information Report	4						
13	W-2 Forms	1000						
14	W-2 Forms on CD ROM	1000						
15	W-2 Forms Electronically	1000						
16	W-3 Forms Electronically Reported to SSA & MA DOR	1000						
17	Report Writing Capabilities	Per Unit						

MANDATORY ITEMS (Continued): ITEM DESCRIPTION

			Year One		Year Two		Year Thre	<u>e</u>
		Estimated Yearly Quantity	2019 Unit <u>Price</u>	2019 Total <u>Price</u>	2020 Unit <u>Price</u>	2020 Total <u>Price</u>	2021 Unit <u>Price</u>	2021 Total <u>Price</u>
18	Direct Deposits to Other Banks	21,500						
19	Automatic Tax Filling	78						
ТОТ	AL MANDATORY ITEMS							

Authorized Signature

Printed Name and Title

Date