

TOWN OF WAREHAM

WAREHAM REDEVELOPMENT AUTHORITY Request for Proposals (RFP)

FOR: COASTAL FACILITIES FEASIBILITY STUDY Merchant's Way, Wareham

August 17, 2023

Bidder Questions:

1. Can you clarify the expected level of design for the Concept plan final deliverable and the anticipated next steps/phase of the project. Page 1 states *"The end product will be deliverable with a concept plan, the contents of which will presumably meet the requirements for the State and local review and approval process"*. Under the Proposed Scope of Work Task 5 (page 3) it states *"A recommended Concept Plan, advanced as far as possible, will be prepared to start the next phase of design and permitting."*
 - A. Minimum expectations for deliverables are a conceptual plan, a report on the program, and a conceptual cost estimate. Also helpful would be a guide for the next steps.
2. Can you clarify or provide a Figure for the limits of the project area?
 - A. The Existing Conditions survey, posted on the RFP webpage includes the area to be considered.
3. Does the survey requested under Task 1 need to be stamped by a registered land surveyor and will it be used as the basis of all future design, permitting or construction documents related to this project? If so, should the survey include a property line survey?
 - A. Review the Existing Conditions survey to determine if any additional survey is necessary. If so it should be stamped. A property line survey is not necessary at this time.
4. Is there an anticipated number or a maximum/minimum number of community meetings desired?
 - A. Expect three public meetings and four board meetings.
5. Is there an anticipated number of town/WRA review/partner coordination/review meetings?
 - A. Expect four board meetings.
6. Does the town anticipate progress check-in meetings between the town and consultant project managers?
 - A. Yes
7. The Project Schedule states, *"The term of service shall commence immediately upon issuance of a Notice to Proceed from the Town and shall be continuous through completion, currently estimated to be on or before June 30, 2025."* Can you please confirm if the June 30, 2025, date is for the RFP scope of work or for additional work beyond the current RFP's scope of work?
 - A. June 30, 2025 is for the current scope of work.

8. Can you confirm if subconsultants need to submit a sample "Certificate of Insurance," Certificate of Collusion, Certificate of Tax Compliance, Certificate of Corporate Authority?

A. Yes

9. Could a PDF of the Conceptual image of Merchant's Way included in the RFP be provided? The image is difficult to read as presented in the RFP.

A. That is the best quality available.

10. Could you please clarify what is required for the e-file of the Non-Price (Technical) Proposal?

A. A flash drive with the text and graphics on it.